

# School Notifications

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**T.C.A. 37-1-131**

Quest can help you comply with this statute!

**(a)(2)(B)** The court shall make a finding that the child's school shall be notified, if:

**(i)** The child has been adjudicated delinquent for any of the following offenses:


- (a) First degree murder, as defined in § 39-13-202;
- (b) Second degree murder, as defined in § 39-13-210;
- (c) Rape, as defined in § 39-13-503;
- (d) Aggravated rape, as defined in § 39-13-502;
- (e) Rape of a child, as defined in § 39-13-522;
- (f) Aggravated rape of a child, as defined in § 39-13-531;
- (g) Aggravated robbery, as defined in § 39-13-402;
- (h) Especially aggravated robbery, as defined in § 39-13-403;
- (i) Kidnapping, as defined in § 39-13-303;
- (j) Aggravated kidnapping, as defined in § 39-13-304;
- (k) Especially aggravated kidnapping, as defined in § 39-13-305;
- (l) Aggravated assault, as defined in § 39-13-102;
- (m) Felony reckless endangerment pursuant to § 39-13-103;

- (n) Aggravated sexual battery, as defined in § 39-13-504;
- (o) Voluntary manslaughter, as defined in § 39-13-211;
- (p) Criminally negligent homicide, as defined in § 39-13-212;
- (q) Sexual battery by an authority figure, as defined in § 39-13-527;
- (r) Statutory rape by an authority figure, as defined in § 39-13-532;
- (s) Prohibited weapon, as defined in § 39-17-1302;
- (t) Unlawful carrying or possession of a firearm, as defined in § 39-17-1307;
- (u) Carrying weapons on school property, as defined in § 39-17-1309;
- (v) Carrying weapons on public parks, playgrounds, civic centers, and other public recreational buildings and grounds, as defined in § 39-17-1311;
- (w) Handgun possession, as defined in § 39-17-1319;
- (x) Providing handguns to juveniles, as defined in § 39-17-1320; or
- (y) Any violation of § 39-17-417 that constitutes a Class A or Class B felony; **AND**


**(ii) School attendance is a condition of probation, or if the child is to be placed in the custody of a state agency and is to be placed in school by a state agency or by a contractor of the state agency;**

**(a)(2)(C)** The court may make a finding that the child's school shall be notified based on the circumstances surrounding the offense if the adjudication of delinquency is for an offense not listed in this subsection (a);

**(a)(2)(D)** The court shall then enter an order directing the youth service officer, probation officer, or the state agency, if the child has been committed to the custody of the state agency, **to notify the school principal** in writing of the nature of the offense and probation requirements, if any, related to school attendance, within five (5) days of the order or before the child resumes or begins school attendance, whichever occurs first. In individual cases when the court deems it appropriate, the court may also include in the order a requirement to notify county and municipal law enforcement agencies having jurisdiction over the school in which the child will be enrolled;



**(a)(2)(E)** When the principal of a school is notified, the principal of the child's school, or the principal's designee, shall convene a meeting to develop a plan within five (5) days of the notification. Reasonable notice shall be given of the date and time of the meeting. The child, the Department of Children's Services if the child is in state's custody, the child's parent/guardian/legal caretaker if not in state custody, and other appropriate parties identified by the child, the Department of Children's Services or parent/guardian/legal caretaker shall be invited to the meeting. The plan shall set out a list of goals to provide the child an opportunity to succeed in school and provide for school safety, a schedule for completion of the goals and the personnel who will be responsible for working with the child to complete the goals;



**(a)(2)(F)** The information shall be shared only with the employees of the school having responsibility for classroom instruction of the child and the school counselor, social worker or psychologist who is involved in developing a plan for the child while in the school, and with the school resource officer, and any other person notified pursuant to this section. The information is otherwise confidential and shall not be shared by school personnel with any other person or agency, except as may otherwise be required by law. Notification in writing of the nature of the offense committed by the child and any probation requirements and the plan shall not become a part of the child's student record;

**(a)(2)( G)** In no event shall a child be delayed from attending school for more than five (5) school days from the date of notice;

# New Order Language

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1. The child is found guilty by the Court of the following offense(s): **Aggravated Assault (TCA 39-13-102), a Felony, AND**
  2. The child is a **DELINQUENT** child and is in need of treatment and rehabilitation within the meaning of Title 37, Chapter 1, Part 1, of Tennessee Code Annotated, for the reasons set forth above.
- The Court finds that the child has been adjudicated for an offense listed in T.C.A. § 37-1-131 and that the school must be notified.
  - The Court finds that the child's school should be notified due to the circumstances surrounding the offense. (blank text available)
  - The youth services officer/probation officer is ordered to notify the school principal in writing of the nature of the offense and probation requirements, if any, related to school attendance within five (5) days of the date of this order.

# Create Batch School Notices

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This report will automatically run every night looking for filed statutes with a disposition of guilty that match the statutes on the list.

- Filed statutes <a href="#">Top</a>		<a href="#">Get from another Add</a>		
Count		Petition	Plea	Disposition
1	<a href="#">Aggravated Assault (TCA 39-13-102), a Felony; Filed 6/15/2021</a>		Guilty	Guilty





It will then create a notice to the school where the child is “attending.”

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- Schools attended [Top](#)

[2/11/2022 - Hendersonville High School; Attending 11th as of 3/10/2022](#)

If there is no school added, the child has a status that does not mean attending, or there is no email information added for the school, notice will still be created but will not be sent.

# School Notice

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## **McNairy County Justice Complex**

300 Industrial Drive, Selmer, TN 38375

731-645-1020

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March 24, 2022

TO: School Principal

RE: Laura Elizabeth Ingalls (1252/4; 55JC1-2021-JD-1)  
Race: White; Sex: Female; DOB 7/5/2004; Age: 17 years



Customizable

This is to notify you pursuant to TCA 37-1-131 that the above-named student was adjudicated delinquent on the following offense(s):

Aggravated Assault (TCA 39-13-102), a Felony  
Handgun Possession Prohibited Person under 18 (TCA 39-17-1319), a Misdemeanor

They received the following disposition or modified disposition (if any):

County Probation Supervised

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# Adding School Email Information

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## School Attended Detail

Laura Ingalls (File# 2)

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From date: 2/11/2022  
School: **Hendersonville High School**   
ended/attending:\* 11 - 11th  
Status:\* ATT - Attending  
Status date: 3/10/2022   
Notes: 

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If you click on the name of the school, you will be taken to the School Table.

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## School Entry details

Code(school code) can be 1-4 characters.

School Corp - A valid school corporation code from the SchoolCorp table.

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Code: HHS

Short description: Hendersonville

Long description: Hendersonville High School

School Corp:

Active: Yes

Notes:

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### Addresses

[Add](#)

None

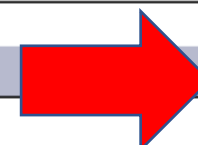
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### Contact numbers

[Add](#)

Certificate of Service Email: [kt.gkmsi@gmail.com](mailto:kt.gkmsi@gmail.com)

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Click on the Add link to add the email address.

If your county uses Certificate of Service Email addresses, make sure you add it there.

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The School Notification will be added as a document in the case.

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The Document Detail screen will record where the document was emailed.

[- Documents/docket entries](#)   [View CCS](#)   [Top](#)

[\(View\) 3/14/2022 2:22:44 PM - School Notification of Adjudication](#)



# **Error Log of School Notice**

## **3/14/2022 2:57:17 PM**

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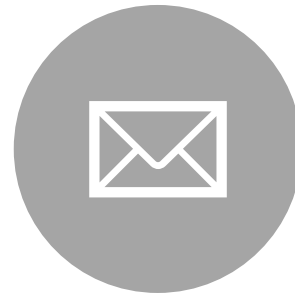
3/14/2022 2:57:17 PM - School Notification of Adjudication  
Greg Brady (27; Case: 2; 47JC1-2022-JD-1)  
Document was not automatically emailed to anyone

An error log is created for any notices that were not sent. You can then manually email the document. This error log can be sent to whomever you specify.

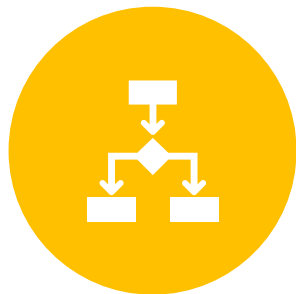
# Setting this up



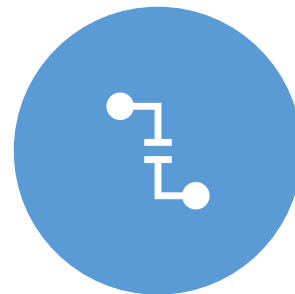
Meet with Karlene or Stacey to customize your notice form.



Add the email address for each school principal.



Decide what requirements you wish to report.



Decide who will receive the Error Log Report.