

Attorney Workload Summary Report

Report Description:


This report will look through the attorney case assignments to determine the number of new case assignments, ended case assignments and the total caseload per attorney at the end of the reporting period. Great for Public Defenders or GALs.


Running the Report:

Enter the start and ending dates.

You can pull this report for a specific division or a specific user.

Attorney Workload Summary Report
Enter report criteria and press "Submit"

Start date:* 

Start date:* 

Division: ▼

User ID:

NOTE: Division and user ID are both optional.

The Report:

This will produce 1 page for each attorney.

If your report is set up with details=yes, you will also get the list of cases providing the details for each attorney.

Attorney Workload Summary Report

Allen County

9/1/2018 - 9/30/2018

Attorney: Allen, Thomas C.

Division:

1. Number of open assignments at beginning of period		207
a. Initial attorney assignments		81
b. Internal reassignments		126
2. Number of new cases assigned		2
a. Initial attorney assignments		1
b. Internal reassignments		1
3. Total caseload for the period		209
a. Number of FTA's in this count		0
b. Number of cases in this count due to reassignment		127
4. Case assignments ended		7
a. Number of cases in this count due to reassignment		1
5. Caseload at end of period		202
6. Cases closed with appeal requested		0
7. Number of new cases assigned by type		
JP		1
JT		1

Division:

1a. Beginning of period - Initial assignment	02D070209JD000550	8/26/2002
1a. Beginning of period - Initial assignment	02D070209JD000555	9/3/2002
1a. Beginning of period - Initial assignment	02D079404JP000320	8/31/2004
1a. Beginning of period - Initial assignment	02D070310JP000599	10/5/2004

Where the data comes from:

The report is looking for all case assignments that were open before or during the date range or that closed during the date range.

Number of open assignments at beginning of period:

Initial attorney assignments means the assignment start date was before the report start date.

Name: **Thomas C. Allen**

Role: PAU - Pauper Attorney

Start date: 8/31/2004 End date:

Internal reassignment means that there was a previous assignment with that same role.

10/25/2006	Thomas C. Allen	GAL
1/18/2005 9/19/2008	Kids' Law	GAL

Number of new cases assigned:

Number of new cases means the assignment start date was on or after the report start date. Internal reassignment means there was a prior assignment of this type, but this new assignment started during the report period.

Total caseload for the period:

Open assignments plus new assignments.

Number of Failure to Appear. If you track failure to appear by adding a case status and that case status is defined in your report settings, this will report the number of those instances. This report was created for the Public Defenders, and this was how they tracked their failure to appear.

Case assignments ended:

Number of case assignments that ended on or before the end date on the report.

Caseload at end of period:

Open assignments plus new assignments minus closed assignments.

Cases closed with appeal request:

This will look for the manual docket codes defined in the report settings that indicate an appeal has been requested in a case.

Report Settings:

```
# -- Required settings --  
class=equest.app.reports.AttorneyWorkloadSum  
jobQ=batch
```

```
# -- Optional Report settings --  
#report.notify.userID.1=xxxxxx
```

```
details=yes
```

```
# Specify the Agency to report.  
# agency=<agencyCode>  
agency=JC  
agency=ASC  
agency=ACC  
agency=ACPD
```

Specify the assigned roles to include in this report.

assignedRoles.n=<assignedRole>

assignedRoles.1=PAU

assignedRoles.2=GAL

assignedRoles.3=PD

Specify the case statuses that indicate FTA in a case.

fta.n=<caseStatus>

Specify the manual docket codes that indicate an appeal has

been requested in a case.

appeal.n=<docketCode> (specify in uppercase)

prompt.parm.1=startDate

prompt.parm.1.type=date

prompt.parm.1.label=Start date

prompt.parm.1.required=true

prompt.parm.1.default=begMonth

prompt.parm.2=endDate

prompt.parm.2.type=date

prompt.parm.2.label=Start date

prompt.parm.2.required=true

prompt.parm.2.default=endMonth

prompt.parm.3=division

prompt.parm.3.type=tables

prompt.parm.3.length=4

prompt.parm.3.label=Division

prompt.parm.3.required=false

prompt.parm.3.primaryValue=division

prompt.parm.4=userID

prompt.parm.4.type=string

prompt.parm.4.length=18

prompt.parm.4.label=User ID

prompt.parm.4.required=false

prompt.parm.4.primaryValue=

prompt.parm.5=message1

prompt.parm.5.type=message

prompt.parm.5.label=NOTE

prompt.parm.5.primaryValue=Division and user ID are both optional.