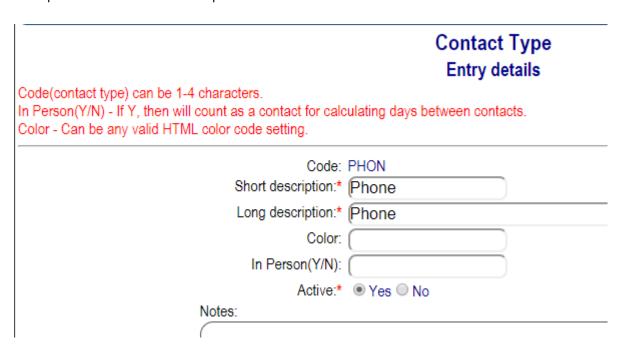
## Contact Type

## What it does:

Allows you to add the different types of people with whom you have contact, as well as program if this type of contact is considered an "in person" or a "face to face" contact.

## Adding the table entry

Menu | Tables | Generic Validation Tables |



- Code Choose a code. It can be 1-4 characters.
- Short description The short description can be up to 15 characters
- **Long description** The long description is what the users see, it can be up to 50 characters long.
- In Person (Y/N) If Y, then will count as a contact for calculating days between contacts.
  This is used with the <u>supervision levels</u>. This is used to determine if this type of contact is considered an "in person" or a "face to face" contact.

Click the **Update** button to save your work.

## Contact Detail Laura Ingalls (File# 1)

