

# Capture Signature:

The person whose signature you wish to capture must log into Quest.

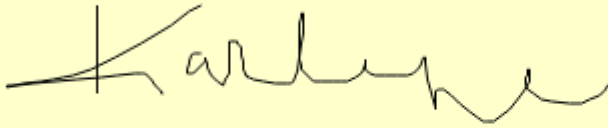
Once they have logged in under their name,

**Menu | Miscellaneous | Local | Local Options**

Click on **Capture Signature**

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**Capture new signature here**



**This is your current stored signature.**

[No signature on file](#)

[Karlene Thompson](#)

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Have the person sign their name.

Click the **Update** button to save signature.

Click the **Refresh** button to try again.

A person can sign on their name on a signature pad, a tablet with a touch screen, a smart phone, or even using a mouse on a normal computer although that should be the last resort.

Log them off Quest and their signature has been captured.