

# Statewide Data Collection

Public Chapter No. 184  
TCA 37-1-187

Effective 7/1/2021

## 37-1-187. Quality Statewide Data Collection.

(a) As used in this section:

- (1) "**Delinquent case**" means a court proceeding concerning an alleged delinquent act or delinquent acts resulting in a charge or charges against a child arising out of a single episode;
- (2) "**Diversion**" means the resolution of a delinquent case or unruly case through informal adjustment, pretrial diversion, or judicial diversion;
- (3) "**Episode**" means a delinquent act or group of delinquent acts occurring as part of a continuous sequence, which may involve multiple victims;
- (4) "**Original offense**" means a prior delinquent case or unruly case resulting in:
  - (A) Informal adjustment;
  - (B) Pretrial diversion;
  - (C) Judicial diversion; or
  - (D) Adjudication that the child was delinquent or unruly;

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(a) As used in this section:

(5) "**Out-of-home placement**" means a court-ordered removal of a child from the child's residence while awaiting a court hearing or as part of an order of disposition in a delinquent case or unruly case, including, but not limited to, transfer of temporary legal custody or grant of permanent guardianship that results in a change of residence, commitment to the department of children's services, or placement in an institution, home, or other facility operated under the direction of the court or other local public authority;

(6) "**Probation**" means a court-ordered disposition in a delinquent case or unruly case in which a child is retained in the community, rather than removed to an out-of-home placement. Probation may be unsupervised or supervised by the court, the department of children's services, any person or agency designated by the court, or the court of another state, under conditions and limitations prescribed by the court in consultation with the supervising authority;

(7) "**Re-offense**" means a subsequent case in which a child is adjudicated delinquent or found unruly based upon conduct occurring within twelve ( 12) months of the ending date of the diversion, probation, or out-of-home placement resulting from the original offense; and

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(a) As used in this section:

(8) "**Unruly case**" means a proceeding concerning an act or set of acts that result in a child being alleged to be an unruly child.

(b) A probation violation is included as part of the delinquent case or unruly case that resulted in the court order placing the child on probation; provided, that if the probation placement resulted from more than one (1) case, the violation must be included only as part of the case containing the most serious offense. A failure to appear is included as part of the delinquent case or unruly case that resulted in the court order requiring the child's appearance; provided, that if the order requiring the child's appearance resulted from more than one (1) case, the violation must be included only as part of the case containing the most serious offense.

(c) Juvenile courts shall assign each child alleged to be delinquent or unruly a unique child identification (ID) number, which the court shall use with respect to each proceeding involving that child.

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(d) Each juvenile court, through the juvenile court clerk or juvenile court staff, shall, each month, in a format prescribed by the administrative office of the courts, report to the administrative office of the courts the following information:

(1) Each new delinquent case or unruly case in which a child is charged, including:

(A) The date the case was filed or opened; *(Case Status)*

(B) The statutory offense or offenses charged; *(Filed Statutes)*

(C) The child's unique child ID number; *(File Number)*

(D) The unique case or docket number, which shall not be the child's unique child ID number; and *(Case Number)*

(E) The child's name, date of birth, race, sex, ethnicity, and social security number; and *(Person Detail)*

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(2) For each case reported pursuant to subdivision (d)(1), the following information, as applicable, along with the unique case or docket number:

(A) For cases that result in diversion, the date the child was placed on diversion, the type of diversion, the ending date for the diversion, and whether the diversion was successfully completed; *(IA, PTD, JD Requirement)*

(B) The date the child was adjudicated delinquent or found unruly, and on which offenses, or the date the case was dismissed; *(Filed Statute Disposition)*

(C) For cases in which the child was adjudicated delinquent, the date the child's validated risk and needs assessment was completed pursuant to § 37-1-164; *(Supervision-Assessments)*

(D) The date the case was closed, transferred to another juvenile court, transferred to the criminal court of competent jurisdiction, dismissed, or otherwise disposed of; *(Case Status)*

(E) For cases that result in probation, the date the child was placed on probation, the type of probation, the ending date of the probation, and whether the probation was successfully completed; *(Requirements)*

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(2) For each case reported pursuant to subdivision (d)(1 ), the following information, as applicable, along with the unique case or docket number:

(F) For cases that result in a court-ordered out-of-home placement, the date of the out-of-home placement, the type of out-of home placement, and the ending date of the out-of-home placement; *(Requirements)*

(G) Any post-adjudication detention ordered pursuant to § 37-1-131 (a)(3), including the length of detention ordered; and *(Requirements)*

(H) For cases that result in a petition alleging a probation violation, the date the violation petition was filed, whether the violation petition resulted in diversion or adjudication, the date of the diversion or adjudication, the type of diversion or, if there was an adjudication, whether the violation was sustained or dismissed. *(Filed Statutes)*

# PERSON DETAIL SCREEN

Name

First:  Middle:  Last/Business.\*:  Generation:

File number:  Emancipated:  Yes  No Status:

Identifying information

Race:  Sex:  Gender/Pronoun:  /

Date of birth:  Age: 15 Date of death:  Ethnicity:  Citizenship:  Language:

Marital status:  Religion:  Hair color:  Eye color:  Height (feet/inches):  /  Weight:

Place of birth:  SSN:



# CASE STATUS

- Case status history    Close case

8/11/2021 - Dismissed

8/4/2021 - Case Filed

- Case status history    Close case    Top

5/14/2019 - Closed    Successfully Completed Probation

11/15/2018 - Adjudicated; Delinquent Child

11/6/2018 - Case Filed

CLOSED CASE STATUS	
01	Dismissed
02	Nolle Prosequi
32	Transferred to Adult Court
42A	Transferred to Another Juvenile Court
TOS	Transferred to Another State
CLOS	Closed
EXP	EXPUNGED

- Case status history    Close case    Top

8/11/2021 - Transferred to Another Juvenile Court

8/11/2021 - Adjudicated; Delinquent Child

8/4/2021 - Case Filed

If you have a case status such as **“Open for Payment”** it will be considered a closed case for these reporting purposes.

# CASE NUMBER

Laura Elizabeth Ingalls (File# 1252)

Each new “episode” (incidents) gets a new case with a “unique case or docket number”

Every case must have a unique case number.

If a case does not have a case number, it will be rejected.

## - Cases Top

### Delinquency - 24JC1-2021-JD-52 (Adjudicated; Delinquent Child)

Ingalls, Laura(Case 2) - Defendant from 8/4/2021 thru present

### Delinquency - 24JC1-2018-JD-378 (Closed; Successfully Completed Probation)

Ingalls, Caroline(Case 1) - Responsible Party from 12/27/2018 thru 5/14/2019

Ingalls, Laura(Case 1) - Defendant from 11/6/2018 thru 5/14/2019

## - Incidents Top

### 8/4/2021 7:19:56 AM - Law Enforcement referred by Fayette County Sheriff's Department

1 - Theft of property over \$1000 (TCA 39-14-103), a Felony

2 - Resisting stop frisk halt arrest search Prevention (TCA 39-16-602), a Misdemeanor

### 11/6/2018 3:00 PM - Law Enforcement referred by Fayette County Sheriff's Department

1 - Assault (TCA 39-13-101), a Misdemeanor

2 - Simple possession or casual exchange (TCA 39-17-418), a Misdemeanor

# DIVERSION

Filed Statutes will report how the offense(s) were disposed.  
Requirements will provide the diversion information.

- Filed statutes		Get from another Add		
Count		Plea	Disposition	
1	Simple possession or casual exchange (TCA 39-17-418), a Misdemeanor; Filed 2/12/2021		Informal Adj	
2	Unlawful drug paraphernalia uses and activities (TCA 39-17-425), a Misdemeanor; Filed 2/12/2021		Informal Adj	

- Requirements		Top	Options		
4/1/2021	Informal Adjustment		4/1/2021	Successfully Completed	8/12/2021

- The date the child was placed on diversion (assigned date)
- The type of diversion (requirement type/code)
- The ending date for the diversion (requirement status date)
- Whether the diversion was successfully completed (requirement status)

# ADJUDICATION

The Guilty Disposition on the Filed Statute will indicate on which offenses the child was adjudicated. The Disposition Date needs to be the date of the Adjudication Hearing.

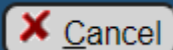
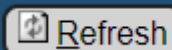
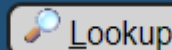
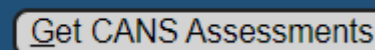
- Filed statutes <a href="#">Top</a>		<a href="#">Get from another Add</a>	
Count	Petition	Plea	Disposition
1 - Theft of property over \$1000 (TCA 39-14-103), a Felony; Filed 8/4/2021	21-000003		Guilty
2 - Resisting stop frisk halt arrest search Prevention (TCA 39-16-602), a Misdemeanor; Filed 8/4/2021	21-000003		Guilty

Count	Plea	Date	Disposition	Date
<a href="#">Add a new count</a>				
1 - Theft of property over \$1000 (TCA 39-14-103), a Felony	<input type="text" value="-- Select --"/>	<input type="text"/>	<input type="text" value="G - Guilty"/>	<input type="text" value="8/11/2021"/>
2 - Resisting stop frisk halt arrest search Prevention (TCA 39-16-602), a Misdemeanor	<input type="text" value="-- Select --"/>	<input type="text"/>	<input type="text" value="G - Guilty"/>	<input type="text" value="8/11/2021"/>

# VALIDATED RISK AND NEEDS ASSESSMENT

Laura Elizabeth Ingalls (File# 1252)

Assessment Date	Type	Reason	Score	Assessment Level	Supervision Level
<a href="#">Add a new assessment</a>					
4/15/2021 12:00 AM	(View) Child and Adolescent Needs and Strengths	Initial	0	Not applicable	
		Notes:	Assessment ID: 0		
		Details:	CSEM - 0: LOW Risk - 1: LOW Trauma - 0: Not applicable		

# SCANNED ASSESSMENTS

If you have another agency preparing the assessments, they should be providing you with a copy of that assessment. When you receive it, you can scan it.

Add a document:

**S-CANS - Scanned CANS Assessment**

**S-YASI - Scanned YASI Assessment**

Using these documents will add the assessment information to the appropriate area in Quest so it will be reported.

# PROBATION

For cases that result in probation, the date the child was placed on probation, the type of probation, the ending date of the probation, and whether the probation was successfully completed;


This information will come from the Probation/Supervision Requirement.  
The assigned date, type, status, and status date.

<a href="#">- Requirements</a> <a href="#">Top</a>				
Assigned	Requirement	Start	Status	Status date
3/11/2021	County Probation Supervised	3/11/2021	Successfully Completed	8/11/2021

# OUT-OF-HOME PLACEMENT

"Out-of-home placement" means a court-ordered removal of a child from the child's residence while awaiting a court hearing or as part of an order of disposition in a delinquent case or unruly case

The date of the out-of-home placement, the type of out-of home placement, and the ending date of the out-of-home placement;

<b>- Requirements</b>					
<b>Assigned</b>	<b>Requirement</b>	<b>Start</b>	<b>Status</b>	<b>Status date</b>	
6/26/2021	DCS Commitment - Indeterminate	6/26/2021			
5/23/2021	 Transfer custody to individual (not DCS custody)	5/23/2021	Placement Modified	6/26/2021	
5/13/2021	Pre-Adjudication Detention	5/13/2021	Released	5/15/2021	



# DETENTION REQUIREMENTS

Most counties are using the Facility Stay area to keep track of the children detained. You may continue to do this, but we must also have a Detention Requirement. This can be a question in your documents to help add this requirement.

When a facility stay is ended, there is a rule that will automatically update the detention requirement with “released” to close it.

If you are detaining a child on a violation, until the Judge adjudicates or dismisses that violation petition it is considered pre-adjudication.

<b>- Requirements</b>					<b>Add</b>
<b>Assigned</b>	<b>Requirement</b>	<b>Start</b>	<b>Status</b>	<b>Status date</b>	
5/13/2021	Pre-Adjudication Detention	5/13/2021	Released	5/15/2021	

## Current Quest Systems

COMMITMENT	
COMM/35	DCS Commitment - Custody (D&N)
COMM/34	DCS Commitment - Determinate
COMM/DCS	DCS Commitment - Indeterminate
COMM/EFC	Extension of Foster Care
COMM/THV	Trial Home Visit

CUSTODY	
CUST/20	Placement with Relative/Other Individual

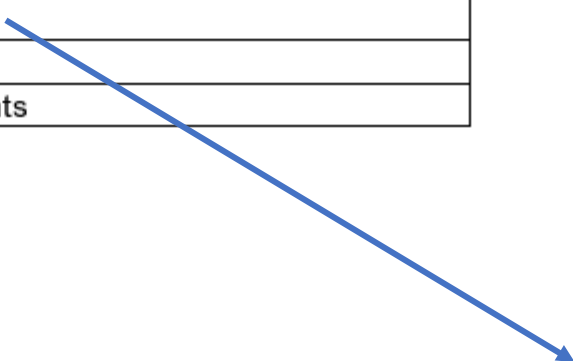
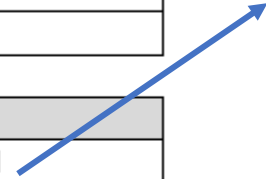
PROBATION	
PROB/05	County Probation Supervised
PROB/05A	County Probation Unsupervised
PROB/38	Intensive Probation
PROB/39	DCS Probation
PROB/DCSA	DCS Aftercare
PROB/IA	Informal Adjustment
PROB/JD	Judicial Diversion
PROB/PTD	Pretrial Diversion
PROB/06	Probation to Parents

## New Reporting Requirements

OUT-OF-HOME PLACEMENT	
PLCM/DN	DCS Commitment - Custody (D&N)
PLCM/JJD	DCS Commitment - Determinate
PLCM/JJI	DCS Commitment - Indeterminate
PLCM/EFC	Extension of Foster Care
PLCM/THV	Trial Home Visit
PLCM/IND	Transfer custody to an individual (not DCS)
PLCM/TF	Treatment facility (not DCS)
PLCM/PRE	Pre-Adjudication Detention
PLCM/POST	Post-Adjudication Detention

PROBATION	
PROB/38	County Probation (Intensive)
PROB/05	County Probation (Supervised)
PROB/05A	County Probation (Unsupervised)
PROB/39	DCS Probation (Supervised)
PROB/39U	DCS Probation (Unsupervised)
PROB/DCSA	DCS Aftercare
PROB/AGYI	Probation to Non-DCS Agency (Intensive)
PROB/AGYS	Probation to Non-DCS Agency (Supervised)
PROB/AGYU	Probation to Non-DCS Agency (Unsupervised)
PROB/06	Probation to Parents
PROB/OUTS	Out-of-State probation (Supervised)
PROB/OUTU	Out-of-State probation (Unsupervised)

DIVERSION	
DIV/IA	Informal Adjustment
DIV/JD	Judicial Diversion
DIV/PTD	Pretrial Diversion



# PROBATION VIOLATIONS

A probation violation is included as part of the delinquent or unruly case that resulted in the court order placing the child on probation;

if the probation placement resulted from more than one case, the violation must be included only as part of the case containing the most serious offense.

In this example assuming the child is on probation in case 2 and in case 3 and violates probation; Case 3 has a Felony, so the violation will be filed in that case.

- Cases Top	
<b>Delinquency - 24JC1-2021-JD-52 (Adjudicated; Delinquent Child)</b> Ingalls, Laura(Case 3) - Defendant from 8/4/2021 thru present	
<b>Delinquency - 24JC1-2021-JD-4 (Adjudicated; Delinquent Child)</b> Ingalls, Laura(Case 2) - Defendant from 4/2/2021 thru present	
<b>Delinquency - 24JC1-2018-JD-378 (Closed; Successfully Completed Informal Adjustment)</b> Ingalls, Caroline(Case 1) - Responsible Party from 12/27/2018 thru 5/14/2019 Ingalls, Laura(Case 1) - Defendant from 11/6/2018 thru 5/14/2019	
- Incidents Top	
<b>8/13/2021 1:58:11 PM - Violation referred by Fayette County Juvenile Court Services</b> 1 - Violation of County Probation (TCA 37-1-131), a Violation	Case 3
<b>8/4/2021 7:19:56 AM - Law Enforcement referred by Fayette County Sheriff's Department</b> 1 - Theft of property over \$1000 (TCA 39-14-103), a Felony 2 - Resisting stop frisk halt arrest search Prevention (TCA 39-16-602), a Misdemeanor	Case 3
<b>4/2/2021 1:54:54 PM - Law Enforcement referred by Braden Police Department</b> 1 - Shoplifting/Theft of merchandise (TCA 39-14-146), a Misdemeanor	Case 2
<b>11/6/2018 3:00 PM - Law Enforcement referred by Fayette County Sheriff's Department</b> 1 - Assault (TCA 39-13-101), a Misdemeanor 2 - Simple possession or casual exchange (TCA 39-17-418), a Misdemeanor	Case 1

# DIVERSION VIOLATIONS

If the child is found to have violated the Diversion, the original offense is before the Court again. If the child is adjudicated on the original offense, you must change the Disposition to Guilty.

- Filed statutes <a href="#">Top</a> <span style="float: right;"><a href="#">Get from another</a> <a href="#">Add</a></span>				
Count		Petition	Plea	Disposition
1 - Shoplifting/Theft of merchandise (TCA 39-14-146), a Misdemeanor; Filed 4/2/2021		21-000006		Pretrial
2 - Violation of Pretrial Diversion (TCA TRJP Rule 23), a Violation; Filed 8/13/2021		21-000008		Open
- Requirements <a href="#">Top</a> <span style="float: right;"><a href="#">Add</a></span>				
Assigned	Requirement	Start	Status	Status date
4/2/2021	<b>Pretrial Diversion</b>	4/2/2021 134 days		

# DIVERSION VIOLATIONS UPDATED

The Original Offense has a disposition of Guilty. The Requirements are closed as Failed to Complete Successfully. The case status clearly reflect this transition.

<a href="#">- Case status history</a>	<a href="#">Close case</a>	<a href="#">Top</a>
<a href="#">8/13/2021 - Adjudicated; Delinquent Child</a>		
<a href="#">4/7/2021 - Pretrial Diversion</a>		
<a href="#">4/2/2021 - Case Filed</a>		

<a href="#">- Filed statutes</a>	<a href="#">Top</a>			<a href="#">Get from another Add</a>
Count	Petition	Plea	Disposition	
<a href="#">1 - Shoplifting/Theft of merchandise (TCA 39-14-146), a Misdemeanor; Filed 4/2/2021</a>	<a href="#">21-000006</a>		<a href="#">Guilty</a>	
<a href="#">2 - Violation of Pretrial Diversion (TCA TRJP Rule 23), a Violation; Filed 8/13/2021</a>	<a href="#">21-000008</a>		<a href="#">Guilty</a>	

<a href="#">- Requirements</a>	<a href="#">Top</a>				<a href="#">Add</a>
Assigned	Requirement	Start	Status	Status date	
<a href="#">8/13/2021</a>	<a href="#">DCS Probation</a>	<a href="#">8/13/2021</a> 1 day			
<a href="#">4/2/2021</a>	<a href="#">Pretrial Diversion</a>	<a href="#">4/2/2021</a>	<a href="#">Failed to Complete Successfully</a>	<a href="#">8/13/2021</a>	

# D&N CASES

D&N Cases follow the same process as the JJ cases.

- **Person Detail** will report the same identifying information.
- **Case status** will report the date cases were opened and closed.
- **Case number** should be a unique case or docket number.
- **Filed Statutes** will report the allegations and their disposition.
- **Requirements** will report the Out-of-home placements.

# TENNESSEE STATS EXTRACT

The process for pulling the monthly report is almost the same.

**Menu | Miscellaneous | Reporting | Reports | Tennessee Stats Extract**

This report will send information to the state when it finds a date during the date range on these sections:

1. Person Detail Identify updates.
2. Case Status that opens or closes the case.
3. A Filed Statute added or disposed.
4. Diversion, Probation, Out-of-Home Placement Requirements that have been added or closed.
5. Assessment date.





# ERROR REPORT EXPLAINED

Line 10 Name	Line 10 Case	Line 20 Filed Statutes	Line 30 Requirements	Line 40 Assessment
First name Middle name Last name Generation Race Ethnicity Sex DOB SSN File Number	Case type Start date Referring agency Closed case status Date Closed case status Case Number	Statute count Amended (Y/N) Conspiracy/Attempt flag Statute code Filed Date Disposition Date Disposition code	Requirement Type Start Date Status Date Status	Assessment Date Assessment Type

10	Charles	Phillip	Ingalls		W	NH	M	7/7/2008	842-71-2325	208862	JS	8/31/2020	OLAW	1/20/2021	CLOS	2020JR000170A
20		1	N		ISR	8/31/2020	9/22/2020	G								
20		2	N		66	11/17/2020										
20		3	N		VCP	11/17/2020										
30	PROB/39	5/18/2021														
30	PROB/05	9/22/2020	1/20/2021	DONE												
40	9/30/2020 0:00	CANS														

## Examples of Error Messages



- \*\*\* UPDATE SUCCESSFUL - WARNING: Date of birth has not been entered.
- \*\*\* UPDATE SUCCESSFUL - WARNING: Race has not been entered.
- \*\*\* UPDATE SUCCESSFUL - WARNING: Ethnicity has not been entered.
- \*\*\* UPDATE SUCCESSFUL - WARNING: Social security number has not been entered.
- \*\*\* UPDATE FAILED - Case number is required when adding a case
- \*\*\* UPDATE FAILED - A case must have at least 1 filed statute.

# CLEANING UP THE CASES

Here are a couple quick ways to clean up the data. Click on the link to watch the video:

**Requirements Counts list** – Menu | Miscellaneous | Requirements | Requirement Counts

Do you have requirements opened that should be closed?

<http://www.gawquest.com/equest/manual/VReqCts.mp4>

Queries – Menu | Miscellaneous | Local | Local Options | Custom Queries |


**Cause numbers generated for a date range**

**List cases with specified case status**

Older cases with a case status of “case filed” should be investigated.

<http://www.gawquest.com/equest/manual/VQCauseNumbers.mp4>

# PROTECT NAME


**Name**  Protect name 

First:  Middle:  Last/Business:  Generation:

File number:  Emancipated:  Yes  No Status:

Identifying information

Race:  Sex:  Gender/Pronoun:

Name	File #
<a href="#">Add a new name</a> <a href="#">Add a new agency person</a>	
 Tipton, K% Ray	33632