

Disbursement Report

Report Description:


This report will list the money disbursed by liability account during the time period. The report will list the amount by account and will also display the check information. If fund numbers are set up in the liability accounts this report will print those as well.


Running the Report:

Enter the beginning and ending date.

If you want to print this for a specific check you can enter the check number.

If you do not want a page break between the amount disbursed and the check information you should select no to the page break between report sections option.

From date:* 

To date:* 

Check number:

Note: If check number is entered, the date range must still include the desired check.

Page break between report sections:* Yes No

The Report:

Disbursement Report - Probation Lake Superior Court, Juvenile Division 9/1/2018 to 9/30/2018	
Account	Amount
5002.01 Administration Fee	\$1,430.00
5002.02 Initial Probation User Fee	\$5.00
5002.03 Ongoing Probation User Fee	\$960.00
5006 Restitution	\$500.00
Total	\$2,895.00

There can be a page break between these two reports.

Disbursement Report - Probation Lake Superior Court, Juvenile Division 9/1/2018 to 9/30/2018				
Date	Number	Name	memo	Amount
9/30/2018	1120		VOID(Victim's name not on check):Jaelyn A. Hill 17	\$500.00
9/30/2018	1121	Lake County Juvenile Probation	45D06-1711-JD-000687	\$500.00
9/30/2018	1122	Lake County Treasurer's Office		\$2,395.00
Total				\$3,395.00
Void total				\$500.00
Net total				\$2,895.00

If you have fund numbers set up in the liability accounts in the chart of accounts they will be printed on the disbursement report.

Disbursement Report - Clerk Johnson County 9/1/2018 to 9/30/2018		
Account	Amount	Fund
2100 Bond Holding Liability	\$500.00	
2010.10 City/Town - Court Administrative Fee	\$37.10	1116.03102
2010.01 County - Court Costs	\$333.90	1001.03120
2010.03 County - Court Document Storage Fee	\$45.00	1119.03240
2050 Detention Liability	\$2,475.00	1001.03116
2030 Public Defender Liability	\$510.00	1200.03115
Total	\$3,901.00	

group.name=County Court Costs
 massDisbursement=Y
 disbursement.account=2000
 sortLevel=

For Disbursement Report
 misc.1=1001.03120

Where the data comes from:

The report looks at the liability accounts as defined in the report settings as “[accounts](#)” and reports the checks that were written during the time frame in each of these liability accounts.

Report Settings:

```
# -- Required settings --
class=equest.app.reports.DisbursementReport
jobQ=batch

# Liability accounts to include in the report.
# If none are specified then the report will
# include all liability accounts.
# accounts.n=<accountCode>
accounts.1=5002
accounts.2=5050
accounts.3=6000

# Miscellaneous column labels. If defined, the
# corresponding misc fields will be included
# from the chart of accounts options.
#misc.n=<columnLabel>

# Miscellaneous column labels widths. Define for
# each misc field label defined. If not specified
# the default width will be 5% for each column.
#misc.width.n=<columnWidth%>

#####
Customized for County Auditor Disbursement Report
#####
misc.1=Fund
#misc.2=TC
#misc.3=Index
#misc.4=Sub-Obj

misc.width.1=10
#misc.width.2=5
#misc.width.3=10
#misc.width.4=5
```