## **Employment status**

## What it does:

Allows you to control the options available for the status of a person's employment. It also determines if that option means "employed" or not.

## Adding the table entry

Menu | Tables | Generic Validation Tables | EmployStatus

Code:	EMPF
Short description:*	Employed FT
Long description:*	Employed FT
Employed(Y/N):	Y
Active:*	Yes No

- Code Choose a code. It can be 1-4 characters.
- Short description The short description can be up to 15 characters
- Long description The long description is what the users see, it can be up to 50 characters long.
- Employed (Y/N) Y or N, does this employment status code indicate active employment?

Click the **Update** button to save your work.

Many reports will look at the employed Y/N to report that a person is or is not employed.

- Employers Top 1/27/2006 - Sherwood Food; Employed as of 3/29/2017 03/29/17 FT; \$780/week. 4/8/10 FT; \$865/week

From date:	1/27/2006
Employer:	Sherwood Food
Status:*	EMPL - Employed
Status date:	3/29/2017
Income:	\$0.00
Notes:	03/29/17 FT; \$780/week.
	4/8/10 FT; \$865/week