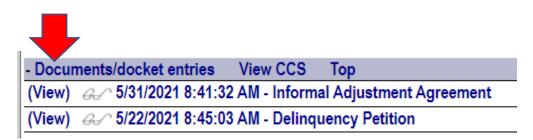
## Email a document for signatures

## Watch Video

Once you have created a document that requires signatures, Click the View link to view the document.



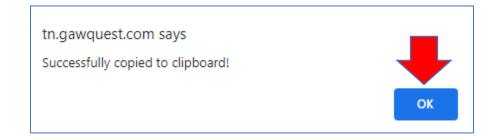
While viewing the document, click on the **Sign** button.

I have read, and understand the above requirements and have been provided a copy of th requirements.	is agreement. I will abide by the
Child's Signature	Date
I have read, and understand the above requirements and have been provided a copy of th violations to the juvenile court officer.	is document. I agree to report any
Parent, Guardian, Legal Custodian's Signature	Date
Karlene Thompson, Juvenile Court Officer	Date
© 2001-2021 Gottlieb & Wertz, Inc.	
X Cancel B Refresh Hide text Eax/Email Print Sign	h Assign Get Attachment

This brings up the first signature needed. If this is the signature you wish to capture, click the **Get Email Link** button. If it is not, click the **Next signature** button to position the signature box over the appropriate signature line.

I have read, and understand the above requirements and have been provided a copy of the requirements.	his agreement. I will abide by the
Child's Signature	Date
I have read, and understand the above requirements and have been provided a copy of the violations to the juvenile court officer.	his document. I agree to report any
Parent, Guardian, Legal Custodian's Signature	Date
Karlene Thompson, Juvenile Court Officer	Date
Added by Karlene Thompson on 7/9/2021 8:32:27 AM - Last updated by Kar	Thompson on 7/9/2021 8:45:24 AM
✓ Update X Cancel B Refresh SPrint Next signature Get Email Lin	k _

A popup message appears notifying you that the link has been copied. Click the **OK** button.



## Each link works ONCE!

If they click the link again, they will simply see the Quest sign on screen. This is the link for the child to sign the document.

https://tn.gawquest.com/equest/quest? cmd=dsr&qnsid=574849544544454d4f5f4b415254484f5f3136333437 3539343337333535

If you need a parent signature on this same document, click the **Next signature** button so the appropriate signature space is highlighted. Click the **Get Email Link** button.

I have read, and understand the above requirements and have been provided a copy of requirements.	f this agreement. I will abide by the
Child's Signature	Date
I have read, and understand the above requirements and have been provided a copy of violations to the juvenile court officer.	f this document. I agree to report any
Parent, Guardian, Legal Custodian's Signature	Date
Karlene Thompson, Juvenile Court Officer	Date
Added by Karlene Thompson on 7/9/2021 8:32:27 A © 2001-23 eb & Wertz, 1	Thompson on 7/9/2021 8:45:24 AM
✓ Update X Cancel I Refresh I Print Next signature Get Email L	ink

When you have finished getting the email links, you can click the **Cancel** button to get out of the signature portion of the document.

It doesn't matter who signs first, each link will go to the appropriate signature spot. If the person clicks on the link and the signature box is not over their signature space, they can click the **Next Signature** button to position the box over the correct signature line.

When a person clicks the link a browser window opens up to that document with their signature spot highlighted. They sign their name then click the **Update** button.

I have read, and understand the above requirements and have been provided a copy of th requirements.	is agreement. I will abide by the
Lll	
Child's Signature	Date
I have read, and understand the above requirements and have been provided a copy of th violations to the juvenile court officer.	is document. I agree to report any
Parent, Guardian, Legal Custodian's Signature	Date
Karlene Thompson, Juvenile Court Officer	Date
Added by Karlene Thompson on 7/9/2021 8:32:27 AM - Last updated by Karlene T © 2001-2021 Gottlieb & Wertz, Inc.	hompson on 7/9/2021 8:45:24 AM
✓ Update ズ Cancel ☑ Refresh   ≪ Print   Next signature	

When you view the document, you will see the signatures. If you edit this document after the signatures have been captured, the signatures will be removed.

A new Rule has been added to Quest to notify you when signatures are added. This will send a Quest message to the person who created the document.

Delete	Message	Status
	Add a new message	
	Signed the following document: (View) & 10/21/2021 6:50:33 AM - Informal Adjustment Agreeme	ntSelect
	• Laura Ingalls (1; Case: 1; 93JC1-2021-JD-1)	
	> Added by Karlene Thompson on 10/21/2021 6:53:29 AM	

## Rules Add new Rule

