FF INCD & INCDAUTO

What it does:

Pulls specific information about incidents into the document, such as date/time of incident, incident ID number, and incident type. This function also allows you to update information about a detention incident.

Used in template:

| pt |
|-------------------|
| e the information |
| |
| |
| |
| |
| |

What the user sees:

| odates comple | eted successfully | | |
|-------------------------|-------------------|---------------|----------|
| ✔ <u>U</u> pdate | X Cancel | Backwards Top | Preview |
| • | Levels | Location | Notified |
| erson | Levels | Location | Hotillou |
| | Old: | New location: | |
| | | | |
| Person Laura Ingalls | Old: | New location: | |

Select a link to update information

Laura Ingalls List stays

Output:

FF INCD/00: Laura Ingalls N/A N/A BED 10/25/2018 8:30:53 AM Yes
FF INCDAUTO/00: 10/19/2018 6:54:57 AM
FF INCDAUTO/01: Violation
FF INCDAUTO/02: VIOL25

FF INCD/00 – Format action taken for detention incident

Lists all identities tied to the document and allows entry of old priviledge level, new priviledge level, new location, date/time and whether the person was notified. Formats only the names that have at least one piece of information entered. Information is formatted as follows:

| John Doe | 1 | 2 | SD | 1/15/03 11:53:00 am | Yes |
|------------|---|---|----|---------------------|-----|
| John Smith | 3 | 1 | Α | 1/15/03 11:53:00 am | Yes |

FF INCDAUTO/00 – Format latest incident - date

This function is used to automatically include information from the NEWEST incident for the first attached personid tied to the document. They will be formatted as follows:

9/13/2002 11:38:58 AM

FF INCDAUTO/01 – Format latest incident - report number

This function is used to automatically include information from the NEWEST incident for the first attached personid tied to the document. They will be formatted as follows:

Arrest

FF INCDAUTO/02 – Format latest incident - type

This function is used to automatically include information from the NEWEST incident for the first attached personid tied to the document. They will be formatted as follows:

IN12345