FF INCFORM

What it does:

Includes a document into the current document.

Used in template:

Proposed template is marked as "proposed."

Template name: PJCO-ODIS   Version: 3   Status:* (P - Production ▾)
Title:* Dispositional Order (Proposed)
Color:
☐ Need file stamp   ☐ Need approval   ☐ Send notice   ☑ Proposed   ☑ Selectable

The final order includes programming language to bring the proposed order into it.
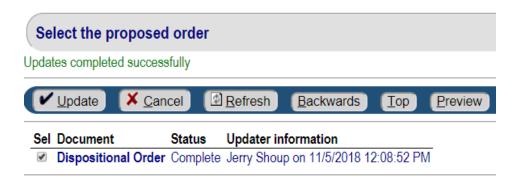
Template name: JCO-ORD   Version: 7   Status:* (P - Production ▾)
Title:* CHINS Order
Color: #FF0000
☐ Need file stamp   ☑ Need approval   ☐ Send notice   ☐ Proposed   ☑ Selectable

```
@v/prop/@f/incl/
```

| INCL | @F/ | NA | | |
| PROP | @V/ | FF INCFORM/01 | 1 | Select the proposed order |

You have to turn on expert mode and type NA in the incl field because it wants you to select a template to include.

Template to include:* (-- Select --)

If you turn on expert mode Menu | Misc | View | Expert Mode, you can type NA into the template field.

Template to include:* NA   ??? Unknown template
??? - NA

This forces the users to select the template to include.

What the user sees:

Output:

The proposed order is pulled into the order. You either walk through all the questions and answers again making any necessary changes or the proposed order is included without seeing the questions and answers.

FF INCFORM/00 – Include one document into another

This function lists all proposed documents for every personID/caseID tied to the current document. A proposed document is one thathas 'proposed' checked on the corresponding template, isn't in the order book and isn't locked. The user must then select ONE of these documents to be included into the current document. The current document MUST have an @F variable named INCL defined after the variable that uses the FF IncForm function. Once a document has been combined, it can't be undone and subsequent calls to this function for the variable will be skipped.

FF INCFORM/01 – Include one document into another - replace

NOTE: IN THIS MODE, ALL DOCUMENT NAMES ON THE NEW DOCUMENT WILL BE REPLACED BY THE DOCUMENT NAMES ON THE INCLUDED DOCUMENT.

FF INCFORM/02 – Include one document into another - text only

This function lists all proposed documents for every personID/caseID tied to the current document. A proposed document is one that has 'proposed' checked on the corresponding template, isn't in the order book and isn't locked. The user must then select ONE of these documents to be included into the current document. Only the text from proposed order will be included - not questions/responses. Once a document has been included, it can't be undone and subsequent calls to this function for the variable will be skipped.

This is perfect if you are pulling in a document that has been signed, like a waiver of attorney, rights form or a diversion agreement.