

# General Ledger

## Report Description:

This report lists all the transactions in each account. You can show all the transactions or just the balances.

## Running the Report:

Enter the beginning and ending date.

### General Ledger Enter report criteria and press "Submit"

From date:\*

To date:\*

Include accounts with no transactions:  Yes  No

Balances only:  Yes  No

## The Report:

This report produces a .pdf report as well as a .csv spreadsheet.

General Ledger										
10/22/2018 to 10/26/2018										
Type	Date	Number	Payer/Payee	Memo	Case	Clear	Debit	Credit	Balance	
<b>11120 Undeposited Funds for Clerk:</b>										
Payment	10/22/2018	0001827			400C1-2018-TRF-77	C	\$25.00			\$221.00
Payment	10/22/2018	0001827			400C1-2018-TRF-77	C	\$2.00			\$246.00
Payment	10/22/2018	0001827			400C1-2018-TRF-77	C	\$4.00			\$248.00
Payment	10/22/2018	0001827			400C1-2018-TRF-77	C	\$40.00			\$252.00
Payment	10/22/2018	0001828			1-2018-JD-49	C	\$19.00			\$292.00
Payment	10/22/2018	0001829			1-2018-JD-49	C	\$21.00			\$311.00
Payment	10/22/2018	0001829			1-2018-JD-49	C	\$2.00			\$332.00
Payment	10/22/2018	0001829			1-2018-JD-49	C	\$4.00			\$334.00
Payment	10/22/2018	0001829			1-2018-JD-49	C	\$4.00			\$338.00
Payment	10/22/2018	0001829			1-2018-JD-49	C	\$60.00			\$398.00
Payment	10/22/2018	0001829			1-2018-JD-49	C	\$13.00			\$411.00
Payment	10/22/2018	0001830			018-JS-47	C	\$25.00			\$436.00
Payment	10/22/2018	0001830			018-JS-47	C	\$4.00			\$440.00
Payment	10/22/2018	0001830			018-JS-47	C	\$60.00			\$500.00
Total 11120 Undeposited Funds for Clerk:								\$279.00	\$0.00	\$500.00

If you said balances only yes option when you ran the report.

General Ledger											
10/22/2018 to 10/26/2018											
Type	Date	Number	Payee/Payee	Memo	Case	Clear	Debit	Credit	Balance		
11120 Undeposited Funds for Clerk										\$221.00	
Total 11120 Undeposited Funds for Clerk								\$279.00	\$0.00	\$500.00	

## Where the data comes from:

---

This report lists all the transactions in each account.

## Report Settings:

---

There is no special set up required for this report.

```
# -- Required settings --  
class=equest.app.reports.GeneralLedger  
jobQ=batch
```

```
# Report prompt fields  
prompt.parm.1=startDate  
prompt.parm.1.type=date  
prompt.parm.1.label=From date  
prompt.parm.1.required=true  
prompt.parm.1.default=today
```

```
prompt.parm.2=endDate  
prompt.parm.2.type=date  
prompt.parm.2.label=To date  
prompt.parm.2.required=true  
prompt.parm.2.default=today
```

```
prompt.parm.3=includeNoTrans  
prompt.parm.3.type=boolean  
prompt.parm.3.label=Include accounts with no transactions  
prompt.parm.3.required=false  
prompt.parm.3.primaryValue=n
```

```
prompt.parm.4=balancesOnly  
prompt.parm.4.type=boolean  
prompt.parm.4.label=Balances only  
prompt.parm.4.required=false  
prompt.parm.4.primaryValue=n
```