Transaction payment types

What it does:

Allows you to define the different types of payment methods you will accept, such as cash, check, credit card, etc.

Adding the table entry

Menu | Tables | Generic Validation Tables |

Transaction Payment Types
Entry details

Code(payment method) can be 1-4 characters.
Category - Used to subtotal payments in reports. All payment types with the same category will be subtotaled together.

Code: CASH
Short description:* Cash
Long description:* Cash
Category: Cash
Active:* ● Yes ○ No
Notes:

- **Code** – Choose a code. It can be 1-4 characters.
- **Short description** – The short description can be up to 15 characters
- **Long description** – The long description is what the users see, it can be up to 50 characters long.
- **Category** - Used to subtotal payments in reports. All payment types with the same category will be subtotaled together.

Click the **Update** button to save your work.

Payment Detail

Date:
Total Amount Due: $180.00
Tendered: 0.00
Amount paid:* $10.00
Change due: $0.00
Payment method: CASH - Cash ▼   Credit card fee: 0.00
Received from: