

Person Type

What it does:

Allows you to specify what type of person this Quest user is. This is used in many template functions. It also sets up what role they will have if they are assigned to a case and if they receive Quest messages. It also sets up whether they receive text messages from the “court check in” process.

Adding the table entry

Menu | Tables | Generic Validation Tables | PersonType

The screenshot shows a form for adding a person type entry. The fields are as follows:

- Code: PROB
- Short description*: Prob Ofcr
- Long description*: Probation Officer
- Assigned role: PROB
- Get messages?: Y
- Notify CheckIn?:
- Active*: Yes No

- **Code** – Choose a code. It can be 1-4 characters.
- **Short description** – The short description can be up to 15 characters
- **Long description** – The long description is what the users see, it can be up to 50 characters long.
- **Assigned role** - Assigned role is the assigned role this person type defaults to when their name is assigned to a case.
- **Get messages** - Get messages controls whether a person of this type should receive messages when key events happen to people for whom they are assigned. 'Y' indicates the user should receive messages. 'N' indicates the user should not receive any messages. 'D' indicates the user should receive only document related messages. 'O' indicates the user should receive only non-document related messages.
- **Notify CheckIn?** - If Y, a person of this type who is assigned to a case will receive SMS (text message) when a person checks in for a court event using the “Court Check In” process. If they are going to receive a text message, they must have that set up in their contact numbers.

Click the **Update** button to save your work.

Attorneys want to get their service by email, but they want to be notified via Quest Messaging when they are assigned to a case. When I go to the [Table: Person Type](#), I see the person type: ATTY is get messages=no. I think Attorney should be changed to O, non-document related messages, which will include case assignments.

The options are:

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'N' indicates the user should not receive any messages.

'D' indicates the user should receive only document related messages.

'O' indicates the user should receive only non-document related messages.

This is what the message looks like:

CASEASSIGNMENTS - Added the following for [Laura Ingalls](#) (Case #92JC1-2019-JC-2): Roebel, Jack - Pauper Attorney on 92JC1-2019-JD-2 from 2/14/2019 thru present
--> Added by Karlene Thompson on 2/14/2019 12:33:44 PM