## Case plan codes (for default entries)

## What it does:

Allows you to define standard options for the different levels of a case plan. For example, Level 1 may represent the area of need, such as substance abuse, Level 2 may represent their goal, such as remain drug/alcohol free, and level 3 may represent steps they must take to reach their goal, such as attend AA meetings.

## Adding the table entry

Menu | Tables | Generic Validation Tables |

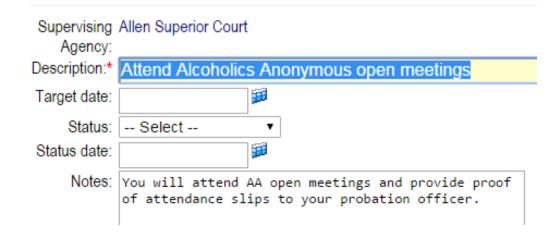
| Case Plan Codes (For Default Entries)<br>Entry details       |  |
|--|--|
|  |  |
| All levels will automatically list open requirements for the | irrements, and the user selects a specific assessment or requirement, we'll choose 'ASSM' or 'REQ' for you |
|  | **   |
| Code:<br>Short description:*                                 |  |
| Short description:*<br>Long description:*                    | AA<br>Attend Alcoholics Anonymous open meetings  |
| Short description:*<br>Long description:*<br>Level:          | AA<br>Attend Alcoholics Anonymous open meetings  |

- **Code** Choose a code. It can be any length of characters.
- Short description The short description can be up to 15 characters
- Long description The long description is what the users see, it can be up to 50 characters long.
- Level Type the plan level for which this code applies.
- **Notes** whatever you type in the notes section will be used as default language when this code is selected.

Click the **Update** button to save your work.

Also see <u>Assessment Type</u>

 You can create custom descriptions for any of the levels. You can include standard notes that will appear that can be edited as needed.







Need/Goal/Objective/Action TARGET: Substance Abuse TO CHANGE: I want to be completely 100% sober and I don't want to relapse 1. TO DO: I will do 90 meetings in 90 days 2. TO DO: I will successfully complete IOP and Aftercare 3. TO DO: I will show up on time for Day Reporting and have clean screens 4. TO DO: I will attend Drug Court 5. TO DO: I will check in with Brier daily until I have a sponsor Completed as of 4/24/2014 Actively using a sponsor now 6. TO DO: You will be blunt 7. TO DO: You will be strict 8. TO DO: You will give me guidance until I have my own support system built 9. TO DO: You will monitor my schedule and my recovery activities 10. Add a new to do B. Add a new to change