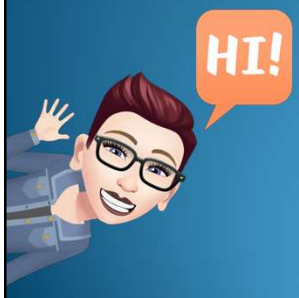
Quest User Group Meeting

September 9, 2021
September 14, 2021



1

1

Form Functions

This is the stuff that makes your documents do automatic things for you!

2

2

FF Address

- Changed modes 00 thru 03 – added ability to show all active addresses instead of just the latest address (Coffee Adult)

  Start the prompt with allActive=y

This is helpful if your person has a mailing address, work address, and home address; and you want to choose which address to mail your letter to.

3

3

FF Assess

- New mode 14 - Select assessments – total score only (Owen)

  This function is used to list the assessments for the people tied to the document. Assessments may then be selected. Only assessments selected, will be reported. It is really intended for a single selection though. They will be formatted as follows:

  10

Useful if you just want to show what the total score of an assessment was, without all the details.

4

4

FF Assess-A

They used this to compare assessments for different children on one page.

- New mode 00 – Assessments auto (BAYS)

  Latest assessment for each personid tied to the document will be formatted as follows:

  NOTE: There will be 1 column for each personid tied to the document.

  NOTE: you can limit the assessments by starting the prompt with assessmentType.n lines.

  John Doe
  5/20/2021 10:00 am - Risk Asessment (Initial) - Score: 13; Result: Medium
  Domain A - 3: Low
  Domain B - 1: Low
  Domain C - 10: High

5

5

FF Assess-A

Same thing. Pretty Cool!

- New mode 01 – Assessments auto – Names and scores only (BAYS)

  Latest assessment for each personid tied to the document will be formatted as follows:

  NOTE: There will be 1 column for each personid tied to the document.

  NOTE: you can limit the assessments by starting the prompt with assessmentType.n lines.

  John Doe
  13
  3
  1
  10

BAYS Desk Review Scoresheet

Name:	[redacted]	[redacted]
Total:	95	96
Case Assignment:	5	5
Case Planning:	10	10
Collateral Contacts:	5	5
Documentation:	15	18
Initial Contact:	5	5
JDAP Model:	0	0
Supervisory:	15	15
Timelines:	20	20

TOTAL AVERAGE SCORE: 95.5
CIRCUIT
Circuit 01

6

6

FF Assess-A

This function calculates the average

- New mode 02 – Assessments auto – Average score only (BAYS)

  Average of the latest assessment for each personid tied to the document will be formatted as follows:

  NOTE: you can limit the assessments by starting the prompt with assessmentType.n lines.

  22.625

7

7

FF Assigned

- New mode 04 – Formats name/type/phone of worker assigned to doc (Coffee Adult)

  This function is used to format the name, type and phone numbers of the of the worker currently assigned to the document. If FF PsnSeq/10 or FF Assigned/10 is used first, the worker id will be set. The output is formatted as follows:

  Jane Doe, Attorney
  Work: 123-456-7890

This is great if you are clerical doing a letter and you want the PO's information on it, not yours.

8

8

FF CasePlan

- Changed all modes – (Karlene)

  If the prompt starts with activeOnly, it will skip outputting any sections where level of the case plan has a status.

This is so you can keep creating new sections in case plans and only have open information go into your document.

Show me!

9

9

FF Code

FF Code allows you to display the contents directly from the table, so you don't have to have @sel for all the options!!

- Changed mode 27 – Courts (Karlene)

  Added ability to specify 'officialOnly=y' to limit to official courts only in the list
- New mode 31 – Requirement Status (SBC)
- New mode 32 – Incident Type (Coffee Adult)
- New mode 33 – Statute Disposition (Coffee Adult)
- New mode 34 – Conspiracy/Attempt (Porter)

Show me!

Say what?

10

10

FF CR HIST

- Changed all modes – (Coffee Adult)

  There's a Defaults entry with options for controlling each mode. Add 'skipIncidents=y/n' as an option.

Sometimes showing both incidents and filed statutes is confusing

Code: FF CR HIST/00
Short description:* Criminal Hist
Long description:* Case types to display on criminal history
Active:* Yes No
Notes:

```
# Specify case types to display on criminal history in this mode.
# If none specified, all case types will display

#type.1=jd
#type.2=js
#type.3=jm

#skip incidents in output (y/n)
skipIncidents=n
```

Show me!

11

11

FF CurHrg

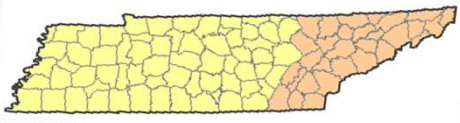
This is great if you live on the edge of a time zone.

- Changed modes 00, 01, 03 – (Lake)

  Can start the prompt with 'showTimeZone' to add the time zone to the output immediately following the event time.

The Court now sets a(n) Status Hearing on 8/25/2021 at 10:30 AM CDT in Court #3.

CST – Central Standard Time
CDT – Central Daylight Standard Time



12

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FF Hearing

- Changed all modes – (Lake)

  Can start the prompt with '**showTimeZone**' to add the time zone to the output immediately following the event time.

Same as last screen. This works for the "current hearing" functions and the "select hearings" functions.

13

13

FF IDBlk

- Changed modes 00, 02, 03 – (Allen)

  Can start the prompt with '**skipIntangible**' to not include intangible physical identifiers in the output. NOTE: We'll discuss intangible physical identifiers later on.

This has to do with the new Dashboard button you see when you go to Supervision Dashboard

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FF Oper

- New mode 20 – Assign document to the current user (Williamson)

  Sets the identity of the next person who will be responsible for this document to the current user.

This assigns a document to.... YOU!

15

15

FF People

- Changed modes 02, 04, 05 – (Madison, IN)

  Can start the prompt with 'lastEmployerOnly=y' to only show the last employer for a person in the output.

- Changed mode 14 – (Allen)

  Can start the prompt with 'skipIntangible' to not include intangible physical identifiers in the output. NOTE: We'll discuss intangible physical identifiers later on.

This first one applies to Indiana. On your PI or PDR Report where you list mother, father, etc. with all their information. This will make it so it only lists the last employer instead of every employer they've ever had.

The second one applies to the dashboard I alluded to in the last screen.

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16

FF PhoneL

- New – (Monroe)

  This function is used to format contact numbers selected by the user of an identity tied to the form. If you want to only output the number, without the type, the variable must end with a '-'. An entry will look something like:

  Home: 123-456-7890

  Work: 317-471-9005

This allows you to select a phone number rather than list all

17

17

FF Relatn

- Changed mode 33 – (Allen)

  Can start the prompt with '**skipIntangible**' to not include intangible physical identifiers in the output. NOTE: We'll discuss intangible physical identifiers later on.

More changes for this dashboard. Coming soon…

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FF Update

FF Update is the function that updates Quest when you finish a document.

Like adding a case status, updating filed statute dispositions or adding requirements for you.

There are now 65 FF Update Functions that will automatically update Quest for you!

Thank you, G&W!!

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19

FF Update

- Changed updateEvent to allow ability to change the event type. (Best Practices Meeting)
  eventType=event type (not required)
- Changed addFiledStatute to control a person having only one of a particular statute on a case (Coffee Adult)
  onlyOnce=Y | N (y if the statute can only appear one time for the person)
- Added addCase (Coffee Adult)
  command=addCase
  caseType=type of case
  court=assigned court (not required)
  personVar=variable name using FF People
  assignedRole=person role on case
  referringAgency=agency that referred the person to the case
  useDate=current | variable name (start date)
  cause=cause number (not required)

Show me!

WAIT!! I can automatically Add an Entire Case?

20

20

FF Update - continued

All part of adding a case

- Added addIncidentStatute (Coffee Adult)
  - command=addIncidentStatute
  - case=first | all | newest | oldest | ^varname using FF SelCaus
  - role=person role on case (blank for all roles)
  - assignTo=variable name using FF People (not required)
  - type=incident type code (can be blank)
  - statute=statute code
  - statuteCA=conspiracy/attempt code for statute (can be blank)
  - itemType=item type for statute (can be blank)
- Added addIdentityNote (Coffee Adult)
  - command=addIdentityNote
  - person=first | all
  - role=person role on case (blank for all roles)
  - assignTo=variable name using FF People (not required)
  - notes=variable with notes you want added

21

21

FF Update - continued

All part of adding a case

- Added medicalAlert (Coffee Adult)
  - command=medicalAlert
  - person=first | all
  - role=person role on case (blank for all roles)
  - assignTo=variable name using FF People (not required)
  - medicalCode=medical code
  - notes=variable with notes you want added/updated

Now you can Expunge with an FF Update!!

- Changed updateCase to allow ability to expunge the case (Karlene)
  - expunged=Y | N (for 'Y'es, 'N'o - can be blank)
- Changed addRequirement to allow ability to specify a statute count/suffix, such as 1A, 1B, etc. (Coffee Adult)
  - count=statute count or ^varname with count and count suffix in it (not required)

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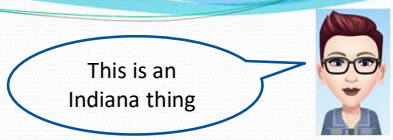
22

FF Update - continued



- Changed personAttribute to now specify an attribute value when appropriate. Note: we'll discuss this later. (Laporte)
  attributeValue=attribute value if defined by attribute type entry
- Added requirementPhase (Porter)
  command=requirementPhase
  case=first | all | newest | oldest | ^varname using FF SelCaus
  role=person role on case (blank for all roles)
  assignTo=variable name using FF People (not required)
  type=requirement type
  code=requirement code (if blank, only type has to match)
  phase=Phase code
  useDate=current | variable name (this is the phase start date - tries to find open one first though)
  currentStatus=Current status to set on phase
  endDate=variable pointing to the end date of the phase (not required)
  notes=if specified, variable with notes you want added to the sanction/incentive

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23

FF Update - continued

- Added updatePerson (G&W)
  command=updatePerson
  person=first | all
  role=person role on case (blank for all roles)
  assignTo=variable name using FF People (not required)
  sex=sex
  gender=gender
  pronoun=preferred pronoun
  race=race
  ethnicity=ethnicity
  citizenship=citizenship
  language=language
  religion=religion
  maritalStatus=maritalStatus
  hairColor=hair color
  eyeColor=eye color
  height=height in inches
  weight=weight
  birthPlace=birth place
  ssn=social security number
  dob=variable pointing to the date of birth
  dateOfDeath=variable pointing to the date of death

24

24

FF Update - continued

- Changed addDeadline and completeDeadline to allow notes to be specified (Porter)
  - note=text of note you want added
- Changed addDeadline so that useDate can be used to calculate the deadline date (Karlene)
  - useDate=current | variable name (deadline date - won't calc if this is specified unless calcFrom=y)
  - calcFrom=Y | N
- Changed addFiledStatute so that statute count can be specified (Coffee Adult)
  - count=count number (can be blank)

Before
if you wanted a deadline out 30 days, like "check IA status," the 30 days would begin with today. Now you can start it from a specific date AND add notes!!

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25

FF Update - continued

All part of adding a case

- Added physicalID (Karlene)
  - command=physicalID
  - person=first | all
  - role=person role on case (blank for all roles)
  - assignTo=variable name using FF People (not required)
  - idType=physical/intangible identifier code
  - notes=variable with notes you want added/updated
- Added generateCause (Karlene)
  - NOTE: GenerateCause rule must be attached to CauseNumbers for apply request 'M'
  - command=generateCause
  - case=first | all | newest | oldest | ^varname using FF SelCaus
- Changed endCaseAssignment in order to specify 'current' for userID (Karlene)
  - userID=user id of person assigned (user ID | variable name using ff psnseq | current)

26

26

FF Update - continued

When you scan an assessment, it will add it with the date of the assessment.

- Changed assessment in order to specify a note to add (Karlene)
  note=if specified, specific notes you want added to the assessment
  notes=if specified, variable with notes you want added to the assessment
- Changed assessment in order to specify assessment date (Karlene)
  assessmentDate=variable name for date/time of the assessment (not required but, if specified, must be specified for assessment detail as well)
- Changed assessment detail in order to specify assessment date (Karlene)
  assessmentDate=variable name for date/time of the assessment (not required but, if specified, must be specified for assessment as well)

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Rules

Rules make stuff automatically happen even if there isn't a document

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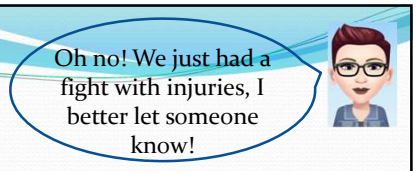
GAW060 – SendMessage2



- Changed so works with Detention Incidents (Allen)

Sends a Quest message to the desired parties about the passed object. The parties who receive the message are determined by the settings in the 'RULEPARMS' entry of the 'DEFAULTS' table.
Valid properties are:

SendMessage2.xxxx.yyyy.zzzz.n=<Quest userid>
this will send a message to the userid specified of what happened to the document.
xxxx is the lowercase tableid on which to send messages
yyyy is the lowercase role, if a caseassignments record, of the person assigned
yyyy is the lowercase location, if a facilitystays or staylocations record
yyyy is the lowercase case type, if a filedstatutes or causenumbers record
yyyy is the lowercase statute, if an incidentdstatute record
yyyy is the lowercase event type, if an events record
yyyy is the lowercase event attribute, if an eventattributes, caseattributes, stayattributes, or personattributes (personattribute) record
yyyy is the lowercase requirement type or type/code, if an requirements record
yyyy is the lowercase incident type if a detention incidents (detincidents) record
zzzz is 'g' for guilty or 'n' for not-guilty, if a filedstatutes record
For facilitystays, staylocations and incidentstatute, if no .yyyy entry matches, it will fall back to just the tableid
For statutes, if no .zzzz entry matches it will fall back to just .yyyy. If no .yyyy entry matches, it will fall back to just the tableid
n must start at 1 and increment by 1 for each entry specified.

29

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GAW093 – EventToContact

- Changed so that a contact could be added at the time the event is added (Porter)

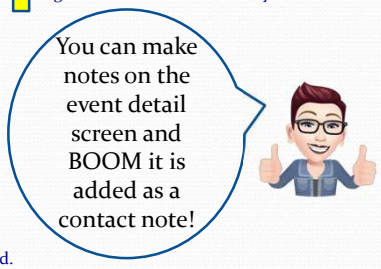
Creates a contact when an event is completed. Copies the event note to the contact note.
You also have the option as to whether you want to do this for court events.
It is intended to be used BEFORE UPDATE or 'A' (after all event names added) of the EVENTS database file.

The contact person and contact type are determined by the settings in the 'RULEPARMS' entry of the 'DEFAULTS' table.

Valid properties are:

EventToContact.includeCourt=<yes/no>

EventToContact.default.contactType=<contact type>
EventToContact.default.contactPerson=<contact person>
EventToContact.n=<event type>
EventToContact.n.contactType=<contact type>
EventToContact.n.contactPerson=<contact person>
where
event type is the type of event that is being updated.
contact type is the type of contact that occurred.
contact person is the person who was contacted.
n must start at 1 and increment by 1 for each entry specified.



NOTE: The rule will first look for an event type that matches the passed event type to determine the contact type and contact person. If it can't find one, it will use the default contact type and default contact person.

30

30

GAW164 – GenerateFileNbr

- New rule to generate a file number without a case being added (Madison, IN)

  Generates a file number at the desired time.
  This rule should usually be implemented AFTER ADD or AFTER UPDATE of something.
  This only works with a GAWDBObject that has a getIdentity() method being the sendingObject.

Only people with a case automatically get a file number. If you hold a child in detention for another agency you may not add a case, but you may want the child to have a file number.

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GAW165 – ProtectAlias

- New rule to protect specific alias types (Allen)

  This is meant to protect specific alias type from people who would otherwise be authorized to it.
  To prevent add/update of an alias type, it should be used BEFORE_INSERT and BEFORE_UPDATE of the Aliases database object.
  To prevent delete of an alias type, it should be used BEFORE_DELETE of the Aliases database object.
  The alias types to be protected are determined by the settings in the 'RULEPARMS' entry of the 'DEFAULTS' table.

  Valid properties are:
  ProtectAlias.type.n=<alias type>
  ProtectAlias.type.n.authorized.m=<group id>
  where
  <alias type> is the alias type to be protected.
  <group id> is the user group that is authorized.
  n must start at 1 and increment by 1 for each entry specified.
  m must start at 1 and increment by 1 for each entry specified - it starts over for each 'n'.

This has to do with the new Dashboard button you see when you go to Supervision Dashboard

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GAW166 – AddAttributeOnEvent

- New rule to automatically add event attributes (Baltimore)

  Adds an event attribute whenever an event of a specified type is added.
  This should be called AFTER INSERT of a Events database object.
  The attributes to be added are determined by the settings in the 'RULEPARMS' entry of the 'DEFAULTS' table.

  Valid properties are:
  AddAttributeOnEvent.type.n=<event attribute>
  where
  type is the event type (lowercase).
  n must start at 1 and increment by 1 for each entry specified.

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Screens

34

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Case Detail

- Added ability to show sanctions/incentives under the requirement (Laporte – wish list)

Requirement Code Details
Probation

Code: OFF
Short description:* Official
Long description:* Official Probation
Monetary:* ○ Yes ◉ No
Active:* ◉ Yes ○ No
Notes: showContacts=y
extended=y
showSanctionIncentive=y

- Requirements Top

Assigned	Requirement	Start
3/21/2021	Non-Secure Residential East	3/21/2021
9/22/2020	DOC Suspended	9/22/2020 280 days
2/29/2020	Non-Secure Residential East	2/29/2020
3/15/2021	Residential Placement - Not JSC provided by White's Residential Treatment Program	3/15/2021 106 days
9/22/2020	Official Probation 12/30/2020 Snack 1/11/2021 Extra Drug Tests 1/22/2021 Extra Reporting	9/22/2020 280 days

This is for problem solving courts

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Case Detail

- Now shows all notes you're authorized to rather than just notes from your agency (Karlene)

- Folder locations Top
None

- Case notes Top
1/29/2018 10:11:16 AM - Shannon Zelt
We did not have the filed for the 1/16/18 hearing at ACJC.

- Documents/docket entries View CCS Top
6/28/2021 9:13:08 AM - Order for Review (Incomplete)

It was such a pain when you were authorized to see the clerk's notes for example, but you're a probation officer, so you had to click the blue case notes link and change it to all agencies. Fixed!!

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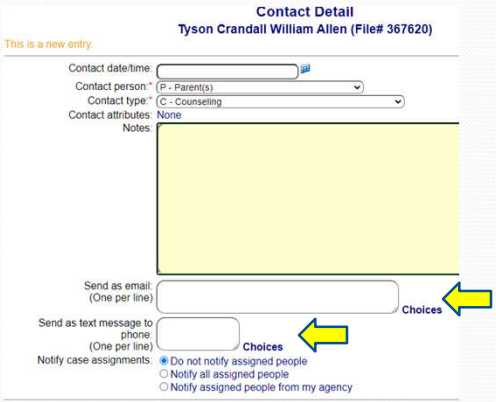
Contact Detail

- Added ability to send as email (Monroe)
- Added drop downs for text/email selection (Monroe)
- Added ability to send text/email to multiple (Owen)



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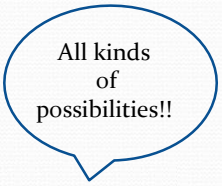
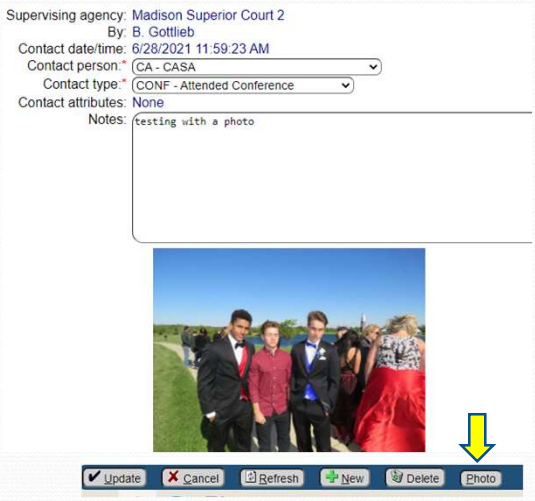
Contact Detail

- Added ability to attach images (Allen)





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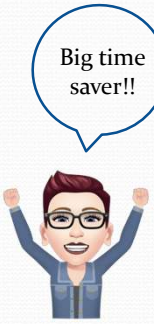
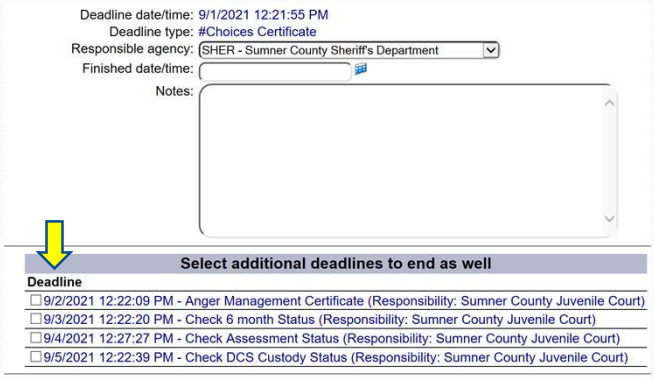
Deadline Detail

- Added ability to end multiple deadlines at once (DCS – wish list)





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Document Detail and Display Form

- Removed the File Stamp button if the system is set up to need approval first and document isn't approved yet (Sumner)

So you don't accidentally file stamp a document before it is ready!!

No File Stamp Button

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Event Detail

- Added link to deadlines (Sumner – wish list)

This would be handy if you wanted to add a deadline to remind you that an attorney is supposed to prepare an order within the next 30 days. Just click on the link from the Court Docket!

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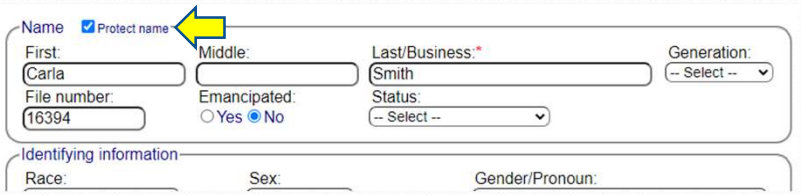
Identity Detail

- Added checkbox to protect name fields on existing identities – need to uncheck to edit (St Joe – wish list)



No more names being typed over because they think they're on Name Search!!

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Incident Detail

- Added link to case detail next to each case link listed (Karlene)
- This affects other places too, such as adding requirements and adding events.

Incident date/time: 7/11/2019 12:00 PM
Incident type:* LAW - Law Enforcement
Referring agency:* SHER - Sumner County Sheriff's Department
Location:
Geocode:
Incident ID: Blood alcohol content: 0
Cases:
Case 6 - Defendant - (Active; Case Filed) **Case**
Case 1 - Respondent - (Active; Adjudicated; D&N) **Case**
Poole: Case 2 - Respondent - (Active; Adjudicated; D&N) **Case**
Case 2 - Respondent - (Active; Adjudicated; D&N) **Case**
Case 2 - Child - 83SCJ- ; Adjudicated; D&N) **Case**
Case 2 - Respondent - (Active; Adjudicated; D&N) **Case**
Case 1 - Child (Active; Case Filed) **Case**
Case 1 - Petitioner - (Active; Case Filed) **Case**
Case 1 - Respondent (Active; Case Filed) **Case**
Case 1 - Respondent - (Active; Case Filed) **Case**

I hated that I couldn't jump to the Case from an Incident!!

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List Case Person's Schedule

- Add total events to the bottom of the screen (Karlene)

Time	Court	Type	Length	Disposition	Names
Add a new event					
7/8/2021 4:00 PM	Court Services	WWIT Individual	60		Joshua Allen Goddard (564; Case: 1; 60C01-1603-MI-000111) Joshua Allen Goddard (564; Case: 2; 60C01-2007-CM-000323) Jeff Hurst
7/12/2021 1:00 PM	Judge Quillen	Bond/Bail	10		Rex Christopher Keith Smith (2780; Case: 1; 60C01-1903-F6-000184) Rex Christopher Keith Smith (2780; Case: 2; 60C01-1910-CM-000709) Rex Christopher Keith Smith (2780; Case: 3; 60C01-1906-CM-000408)
7/15/2021 10:30 AM	Judge Quillen	PreTrial	15	Cancelled	Devin Wade Jackson (2956; Case: 5; 60C01-2103-F6-000154)
Totals events: 3					

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List Contacts, Contacts Made, Dashboards

- Changed to show if photos exist as well as display associated contact attributes (Allen)

Date/time	Agency	By	Who contacted	How contacted	Photos
Add contact					
6/28/2021 2:38:36 PM (Mon)	Juvenile Center	J. Weaver	Parent(s)	E-Mail	No
	Mother, I sent another Zoom meeting for today at 2pm. Are you guys around today or should I do it for tomorrow at 2pm?				
6/28/2021 2:00 PM (Mon)	Juvenile Center	J. Weaver	Juv/Parent	Other	Yes
	Followup is important for this Some other attribute Juv and mother failed to join Zoom meeting.				

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45

List Documents Assigned

- Changed to allow Multiview to be clicked to toggle the selections for the whole column (Porter)

Sign/ Reassign	Multi view	Date	Document	Status	Approval	Stamped	Sealed	Notice	Event
☐		6/12/2021 8:21:02 AM	Dispositional Hearing Order [redacted] (406677) Case: 1; [redacted]	Incomplete R. Dickey	Needs approval		No	No	Additional Initial and Dispositional on 4/12/2021 at 9:30 AM in Magistrate Lori K. Morgan's courtroom
☐	☐	6/23/2020 1:58 PM	(View) Order for [redacted]	Complete [redacted]	Needs approval	6/23/2020 [redacted]	No	No	Modify Support on 6/2/2020 at [redacted]

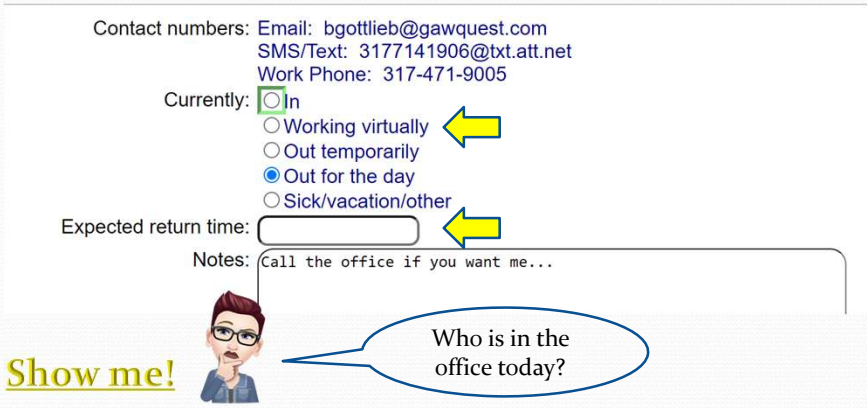
Did you know you could view a bunch of documents at the same time? You CAN!!

46

46

Locator

- Changed to be able to specify working virtually (Monroe)
- Changed to be able to specify return time unless 'in' or 'virtual' (Monroe)

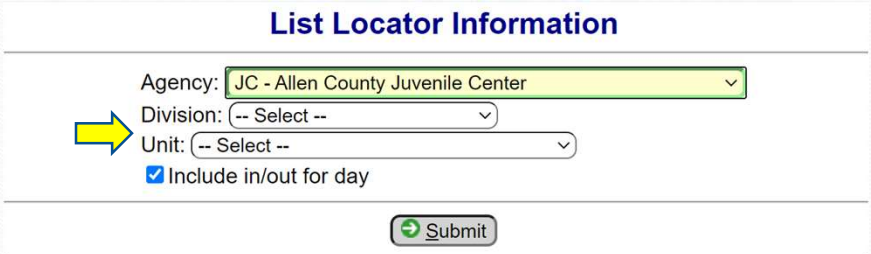


47

47

List Locator

- Changed to be able to limit by division and/or unit (Monroe)



48

48

List Stay Events

- Changed event description to be a link to the event detail screen (Dearborn)

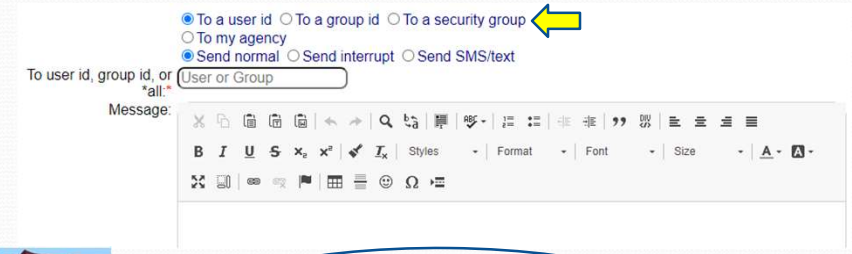
Helpful for Detention Centers. You can jump directly to the event detail screen.

49

49

Message Detail

- Added ability to send to a security group (Madison, TN)



They wanted to send a message to their Detention Staff. You could send a message to any Quest security group!

50

50

Monthly Person Calendar

- Added eyeglasses to show names and notes for each event (Owen)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 4th of July	6 8:30a-8:40a Omnibus 11a-11:20a Dispositn	7	8 8:30a-8:40a Defer Pros 10a-10:20a Pre-Trial 10:45a-10:55a Initial	9	10
11	12	13 8:30a-8:40a Initial	14	15 1p-1:10p Defer Pros	16	17
18	19 9a-9:10a PI Court	20 8:30a-8:40a Initial	21 9a-9:10a PI Court	22	23	24
25	26 2p-2:10p Furt Omni	27 9:30a-9:50a Prob Rev 11:15a-11:25a Furt Omni	28 10a-10:10a Omnibus	29	30	31

51

51

Name Search

- Added link to the Dashboard for Most Recent Names Used (G&W)

Name	File #	Race	Sex	DOB	SSN/Tax ID	AKA	Warrant	Mom/Agenc (*=User)
Add a new name Add a new agency person								
Most recent names used								
[redacted]	301824	Caucasian	Male	3/20/1991	[redacted]			

Links to the Dashboard everywhere!!

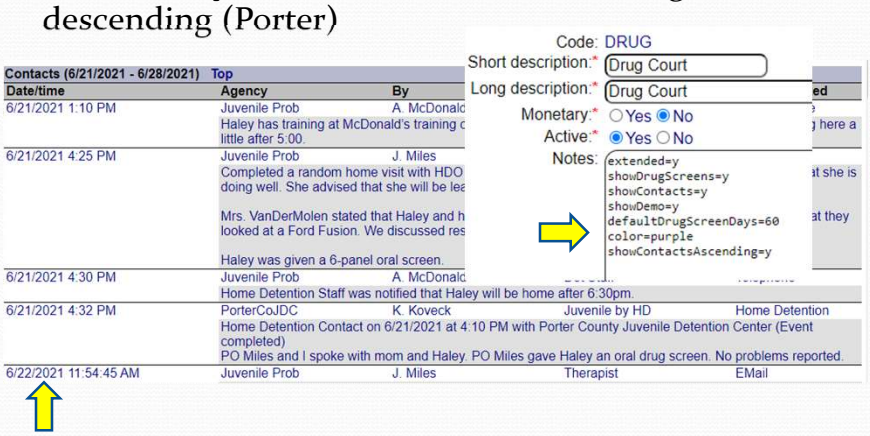
52

52

Requirement Detail

This is used in problem solving courts

- When printer friendly for extended requirements (extended=y), can show contacts ascending instead of descending (Porter)

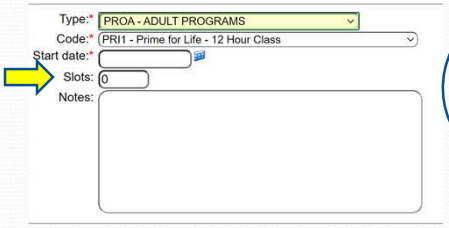


53

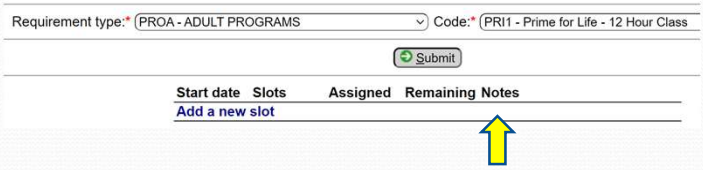
53

Requirement Slots

- DB change – added notes to the edit screen and list screen (Monroe)



If you have a program that has limited availability, you can track how many slots are available.



54

54

Supervision Dashboard

- Added case links next to each event listed (Owen)

- Added link to Add Photo (Coffee Adult)

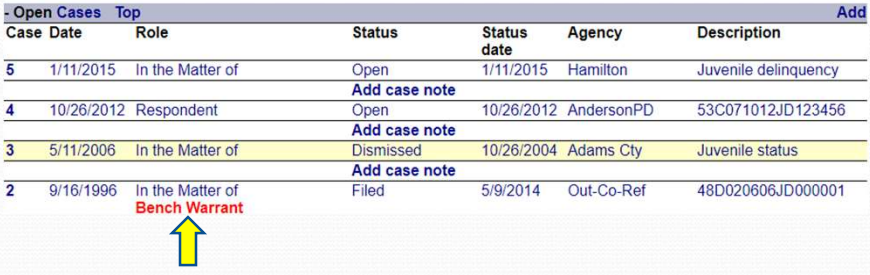
- Added a link to retrieve outside assessments (Owen)

55

55

Supervision Dashboard

- Show open warrants for each case under the list of cases (Karlene)



56

56

Link to Reports Manual

Reports

HALFWAY THROUGH!!

57

57

Agency Person Statistics

- Added section for documents completed (Coffee Adult)
- Added section for requirements (Coffee Adult)

Documents Completed	
Proof of A&D Assessment	1
Notice of Pending Violation Letter	5
Scanned - Intake Sheet	13
Judgment	43
Violation of Probation Affidavit	10
DUI SCHOOL/A&D	1
Conditions of Probation	13

Requirements for case assignments	
A&D Assessment	33
A&D Treatment/InPatient	9
A&D Treatment/InPatient (ended)	1
A&D Treatment/OutPatient	5
A&D Treatment/OutPatient (ended)	1
Anger Management	3
COUNTY PROBATION	221
COUNTY PROBATION (ended)	8

Great report for showing stats on PO/YSO or any agency person

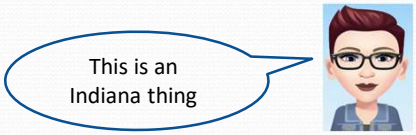
58

58

Case Flow Extract

- New report to output CSV combining case processing, QRS, and other data (Monroe)

Jurisdiction	Incident Date	Facility Location	Out of County Hold
Youth ID	Incident Referring Agency	Facility Admission Date	DRAI Date
Case ID	Incident Age at Time of Offense	Facility Admission Time	DRAI Time
Date of Birth	Incident Zip	Facility Initial Stay Reason	DRAI Score
Sex	Incident Location	Facility Stay Referring Agency	DRAI Scored Level
Gender	Most Serious Alleged Offense	Facility Release Date	DRAI Assessment Level
Race	Most Serious Alleged Offense Severity	Facility Release TIme	DRAI Override Reason
Ethnicity	Most Serious Alleged Offense Class	Facility Release Reason	ATD Program Name
Residence Zip	Most Serious Alleged Offense Category	Facility Release Stage	
Location of Residence	Incident Statute Count	Facility Release Stage Other	

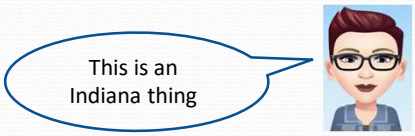


59

59

Case Processing Extract

- Include waived cases (Best Practices)
- Look at case attributes as well when determining if dual status (Best Practices)
- Include date in CSV that PI request date letters are sent (Best Practices)

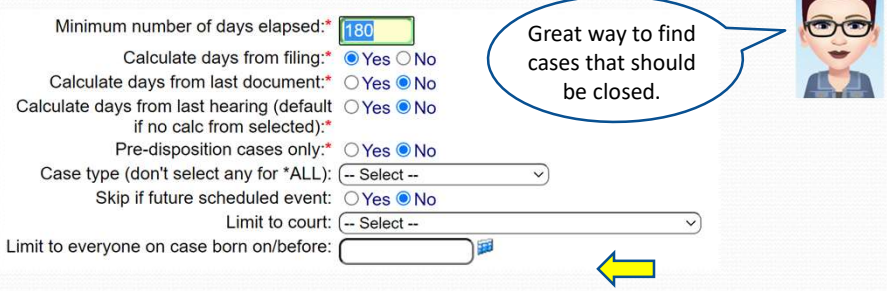


60

60

Case Open Beyond Specified Period

- Added ability to specify a data of birth and limit the report to only those people born before that date (Baltimore)



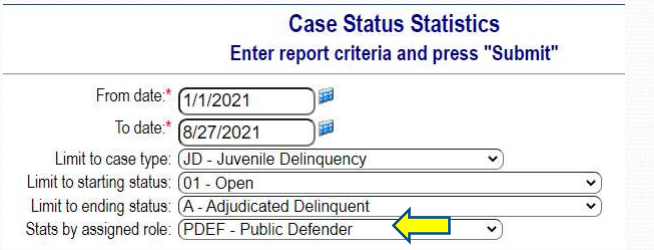
Great way to find cases that should be closed.

61

61

Case Status Statistics

- Added ability to limit by role on the case thus showing the stats for that assigned role (Karlene)



This would allow you to compare if there are certain attorneys, for example, who take longer to get to adjudication than others.

62

62

Contact Attribute Inquiry

- New report – gives details as well (Williamson)

Agency: -- Select --
Division: -- Select --
Unit: -- Select --
User ID:
NOTE: You may enter either agency or user ID, but not both. Along with agency, you may also enter a division and/or unit.
Contact after date:
Contact before date:
Contact type: -- Select --
Show totals section: Yes No
Show details section: Yes No
Must have all selected attributes:* Yes No
Attribute:* -- Select --
Attribute: -- Select --
Attribute: -- Select --

Contact	Matched	Total Contacts
Child and Family Team Meeting	54	432
Home Visit	3	2177
Office Visit	5	2296
Other type	1	3391
Phone	1	20483
Probation Visit	2	331
School Visit	1	2513
Total for all contact types	67	31623

63

63

Contact Summary

- Changed to be able to run for agency, division, unit **OR** user ID (SBC)

Agency: -- Select --
Division: -- Select --
Unit: -- Select --
User ID:
NOTE: Either enter agency, division, unit OR user ID, but not both.
Start date: 7/12/2021
End date: 7/12/2021
Print totals only: Yes No

Always helpful if you have more than one court or county you are dealing with.

64

64

Court Docket

- Added column to the CSV for who added the event (Baltimore)

	T	U	V	W	X
1	Referring Agency	Statutes	Assignments	Added by	Notes
2	Parent	1 - Unruly Behavior/S	YSO - Holt,	Leslie Taylor Shelton	
3	Franklin Police Department	1 - Violation of Curfew/S	YSO - Holt,	Leslie Taylor Shelton	
4	Spring Hill Police Department	1 - Domestic Assault/M	DSO -	Trena Wilhite	REVOCATION (pretrial

Did you know there was a Report called Court Docket? There is and it gives you more printing options than the screen!

65

65

Create Document Packet

- Added ability to specify a date range for documents to include (Best Practices)
- Added certification seal to CCS if one is defined (Best Practices)
- Added a link so you can send an email to access the packet (Karlene)

NOTE: Either file number and/or case number are required
File Number:
Case number:
Password (if you want screens too):
Documents from date:
Documents to date:

This Report lets you create a packet of documents that can then be sent to another county for example.

Show me!

66

66

Email People of Deadlines Coming Due

- Added ability to send emails to members of a security group as well (Madison, TN)

```
# Send emails to all members of a security group (uppercase)
# emailGroup.n=GROUPID
emailGroup.1=DET
```

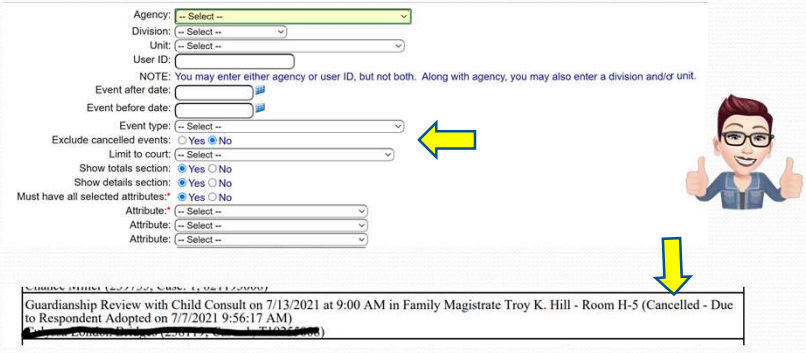
This was created so everyone in the security group "Detention Staff" would get notified of deadlines (reminders).

67

67

Event Attribute Inquiry

- Added ability to exclude cancelled events and to limit to court (Baltimore - wish list)
- When printing details, added disposition date on the description of events (Baltimore)

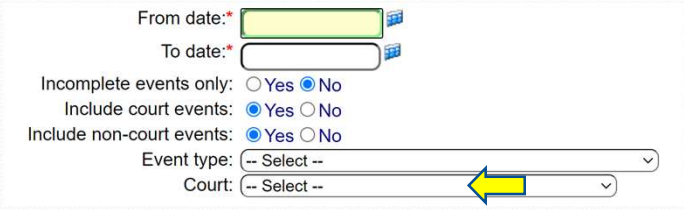


68

68

Event Audit

- Added ability to limit to a particular event type and/or court (SBC)
- Added ability to limit to a person's role in a case (Karlene)




```
# Limit the report to only the following case roles
# limitRole.n=CASETYPE.ROLE or ROLE
```

This is a very helpful report if you need to find information about appointments or hearings.

69

69

FTA Court Event Statistics

- Added file number and FTA to the CSV file (Madison, IN)

	A	B	C	D	E	F	G	H	I	J
1	EventID	Event Date	Event	File Nbr	Race	Ethnicity	Sex	Age	FTA	Case Type
2	733244	6/29/2021 9:35	Saliva Drug Test - Lab	316306	Caucasian	Non-Hispanic or Latino	Male	27	N	F6
3	734191	6/13/2021 7:00	Day Reporting	307101	American Indian / Alaskan Native	Non-Hispanic or Latino	Male	68	N	F6
4	734192	6/13/2021 7:00	Day Reporting	310717	Caucasian	Non-Hispanic or Latino	Female	26	N	F5
5	714036	6/17/2021 11:00	Pre-Trial Conference	315262	Caucasian	Non-Hispanic or Latino	Male	66	N	AM
6	735992	6/19/2021 7:00	Saliva Drug Test - Lab	316125	Caucasian	Non-Hispanic or Latino	Male	34	N	F5
7	735473	6/30/2021 7:00	Urine Drug Test - Lab	311554	Caucasian	Non-Hispanic or Latino	Female	40	N	F5

Great way to find appointments and hearings where people failed to appear!

70

70

Identity Attribute Inquiry

- Listed matching attributes when more than one chosen (Owen)

Name	Race	Ethnicity	Sex	DOB	File nbr
[redacted] Matching Attributes: Alcohol	Caucasian	Non-Hisp/Latino	Female	3/31/1997	2246
[redacted] Matching Attributes: Alcohol Crack/Cocaine	Caucasian	Non-Hisp/Latino	Male	7/25/1965	409
[redacted] Matching Attributes: Alcohol Crack/Cocaine	Caucasian	Non-Hisp/Latino	Male	12/10/1992	2297

71

71

Incident Statistics by Attributes

- Added the Sort Level for count 1 to the CSV (Laporte)

	J	K	L	M	N	O	P
1	Incident Type	Incident Agency	Count 1	Count 1 Sort Level	Section	Category	Subcategory
2	Abuse or Neglect incident	Indiana Department of Child Services			A	Abuse or Neglect incident	No attribute specified
3	Arrested At School	LaPorte County Sheriff Department	Battery/MB	Misdemeanor Person	A	Arrested At School	Incident at school, Arrested
4	Abuse or Neglect incident	Indiana Department of Child Services			A	Abuse or Neglect incident	No attribute specified
5	Abuse or Neglect incident	Indiana Department of Child Services			A	Abuse or Neglect incident	No attribute specified
6	Abuse or Neglect incident	Indiana Department of Child Services			A	Abuse or Neglect incident	No attribute specified
7	Arrested At School	LaPorte County Sheriff Department	Public Nudity/MC	Misdemeanor Other	A	Arrested At School	Incident at school, Arrested
8	Arrest	Kingsford Heights Police Department	Domestic Battery/MA	Misdemeanor Person	A	Arrest	No attribute specified
9	Arrest	Michigan City Police Department	Domestic Battery/MA	Misdemeanor Person	A	Arrest	No attribute specified

Officers

Ryan Gleason (Arresting officer)

Statutes

1 - Criminal Mischief (I.C. 35-43-1-2(a)), a Class B Misdemeanor

Attributes

Incident occurred at child's home

Did you know incidents could have attributes?

72

72

Law Enforcement Report

- Added ability to skip cases if a specific user is assigned (Monroe)

```
# Skip if case assgined to specific user
# skipUser.n=USERID
skipUser.1=TNONLY
```

If you have a caseload that is Administrative in nature and you don't want that caseload to appear on this report, you can skip it now!

73

73

Monthly/YTD Report

- Section 16 used to show only results for court events. Now, it shows non-court events as well (Karlene)

16. Event dispositions						
Agreed Order						
Court			8			38
Total Agreed Order			8			38
Agreed Order/Continuance						
Court			3			28
Total Agreed Order/Continuance			3			28
Cancelled						
Court			18			331
Non-Court			0			2
Total Cancelled			18			333

How many appointments were cancelled last month?

74

74

Open Assignments by Court

- Added ability to limit by court and/or assigned role (DCS)

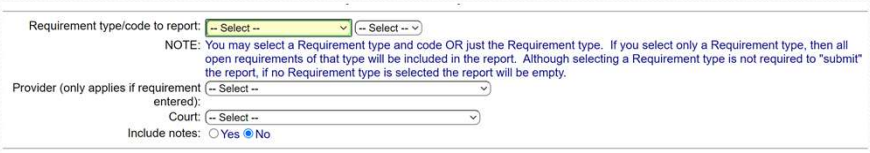
This is helpful if you have multiple courts (or counties) and you want to see how many open cases a DCS Attorney for example has by court.

75

75

Open Requirements

- Added ability to limit by court(DCS)
- Added ability to include requirement notes in output (Coffee Adult)



This is a nice printable list of open requirements, such as county probation. Alphabetical, with demographics, start and scheduled end dates, and PO.

76

76

Recidivism Extract

- Added a data for requirement to incident if both are part of the same grouping (Monroe)

```
# Requirement type/codes to report and the grouping each belongs to.
# Recidivism will be counted if another requirement from the same grouping is
encountered.
# NOTE: TYPE and CODE should be capitalized# reqTypeGroup.<TYPE>=<Grouping> or
reqTypeGroup.<TYPE/CODE>=<Grouping>

reqTypeGroup.PROA/NEW=Adult
reqTypeGroup.PROA/NEW2=Adult

# Incident types to report and the grouping each belongs to.
# Recidivism will be counted if another incident from the same grouping is
encountered.
# NOTE: INCIDENTTYPE should be capitalized# incTypeGroup.<INCIDENTTYPE>=
<Grouping>
incTypeGroup.ARR=Adult
incTypeGroup.ANA=Adult
```

This is a great report you should check out

	F	G	H	I	J	K	L	M
1	Type	Original	OriginalStartDate	OriginalEndDate	OriginalRole	OriginalJudicialOfficer	Next	NextStartDate
43	Requirement	New Beginnings - Jail Program	9/6/2020	4/13/2021	Defendant (Adult)		New Beginnings - Aftercare	11/6/2020
44	Requirement	New Beginnings - Jail Program	1/23/2020	4/13/2021	Defendant (Adult)		New Beginnings - Aftercare	2/20/2020
45	Requirement	New Beginnings - Jail Program	8/7/2020	10/5/2020	Defendant (Adult)		New Beginnings - Aftercare	10/5/2020
46	Requirement	New Beginnings - Jail Program	1/26/2021	3/26/2021	Defendant (Adult)		New Beginnings - Aftercare	3/26/2021
47	Requirement/Incident	New Beginnings - Jail Program	3/26/2020	3/26/2020	Defendant (Adult)		Adult Arrest	7/16/2020 17:00
48	Requirement/Incident	New Beginnings - Jail Program	1/15/2020	4/1/2020	Defendant (Adult)		Adult Arrest	6/3/2021 16:44

77

77

Requirement Completion Report

- Added ability to limit by court(SBC)
- Added ability to not show assignments (SBC)

From date:* 6/1/2021
To date:* 6/30/2021
Requirement type/code to report: -- Select -- -- Select --
Include details: Yes No
Court: -- Select --
Skip assignments: Yes No

This is a shocking report that everyone should run on their probation requirements!! What is your probation success rate? This will tell you!!

78

78

Requirement Referral Report

- Added a CSV of details to the report (Johnson)

	A	B	C	D	E	F	G	H
1	RequirementID	Type	Code	FileNbr	CaseNbr	Start Date	Status Date	Status
2	71504	PROB	IAO	305808	2	8/1/2016	2/1/2017	Discharged Successfully
3	74379	PROB	IAO	308299	1	9/20/2016	3/20/2017	Discharged Successfully
4	74384	PROB	IAO	308300	1	9/20/2016	3/20/2017	Discharged Successfully
5	69005	PROB	IAO	307650	2	6/22/2016	8/8/2016	Failed Informal Adjustment (Juv)
6	88414	PROB	IAO	309624	1	4/24/2017	10/26/2017	Discharged Successfully
7	87611	PROB	IAO	302984	2	4/17/2017	9/28/2017	Failed Informal Adjustment (Juv)
8	40671	PROB	IAO	305264	1	3/20/2015	9/20/2015	Discharged Unsuccessfully
9	34141	PROB	IAO	300127	2	12/15/2014	6/15/2015	Discharged Successfully
10	38023	PROB	IAO	303256	2	2/4/2015	8/4/2015	Discharged Successfully
11	34982	PROB	IAO	304727	1	1/5/2015	5/4/2015	Failed Informal Adjustment (Juv)
12	34978	PROB	IAO	304012	2	1/5/2015	7/6/2015	Discharged Successfully

79

79

Requirement Sanctions/Incentives Statistics

- Added section at end to show inventory of sanctions/incentives (Laporte – wish list)

Description	Inventory
Incentive	
AMC Movie $10 Gift Card (CC)	0
AMC Movie $10 Gift Card (Curry)	0
AMC Movie $25 Gift Card (CC)	1
AMC Movie $25 Gift Card (Curry)	1
Arbys $15 (CC)	2
Arbys $15 (Curry)	0
Backpack (Curry)	0
Bath Gel (CC)	0
Bath Gel (Curry)	0
Burger King $15 (CC)	3

80

80

Tennessee Safe Baby Extract

- Added contact information (SBC)
- Added contact info to the BI as well (SBC)

This is a SBC thing

Output **Tennessee Safe Baby extract (Contacts)** is ready for viewing.
--> Added by Bill Gottlieb on 7/14/2021 7:51:46 AM

Output **Tennessee Safe Baby extract (EventValidation)** is ready for viewing.
--> Added by Bill Gottlieb on 7/14/2021 7:51:42 AM

Output **Tennessee Safe Baby extract (Events)** is ready for viewing.
--> Added by Bill Gottlieb on 7/14/2021 7:51:38 AM

Output **Tennessee Safe Baby extract (Services)** is ready for viewing.
--> Added by Bill Gottlieb on 7/14/2021 7:51:23 AM

Output **Tennessee Safe Baby extract (Parents)** is ready for viewing.
--> Added by Bill Gottlieb on 7/14/2021 7:51:18 AM

Output **Tennessee Safe Baby extract (Kids)** is ready for viewing.
--> Added by Bill Gottlieb on 7/14/2021 7:51:14 AM

Output **Tennessee Safe Baby extract (Cases)** is ready for viewing.
--> Added by Bill Gottlieb on 7/14/2021 7:51:10 AM

	E	F	G	H	I	J	K	L	M	N	O	P
1	Gender	DOB	Race	Hispanic	Marital Status	Education Level	TFACTS Person ID	Coordinator	Coordinator Agency	Contact Date	Contact Person	Contact Type
2	Female	4/6/1996	Unknown					Kaki Reynolds	Knox County Court	6/3/2021 16:41	DCS	SBC Referral - Received
3	Female	4/6/1996	Unknown					Kaki Reynolds	Knox County Court	6/14/2021 16:42	DCS	SBC Referral - Not Accepted
4	Female	8/15/1980	Unknown	No	No	Less than high school degree	121282966	Kaki Reynolds	Knox County Court	6/14/2021 8:45	DCS	SBC Referral - Received
5	Female	11/29/1997	White					Kaki Reynolds	Knox County Court	6/18/2021 16:27	DCS	SBC Referral - Received
6	Female	11/29/1997	White					Kaki Reynolds	Knox County Court	6/18/2021 16:28	DCS	SBC Referral - Not Accepted
7		5/18/2001	White					Kaki Reynolds	Knox County Court	6/28/2021 9:07	DCS	SBC Referral - Received
8		6/7/1986	White					Kaki Reynolds	Knox County Court	6/25/2021 9:49	Judge	SBC Referral - Received
9		6/7/1986	White					Kaki Reynolds	Knox County Court	6/29/2021 10:15	DCS	SBC Referral - Not Accepted

81

81

Seal Cases of People Over Age

- Added ability to generate a document (order) for each case (Indiana)

```
# optional document template to create for each case
# docName=

# keep the generated documents after generating (y/n)
# keepDoc=n

# maximum number of documents to include in each output
# maxDocs=50
```

This is an Indiana thing

82

82

Stay Attribute Inquiry

- New report (Johnson)

You can now get information on specific attributes from the Facility Stay!

Stay after date:
Stay before date:
Show totals section: Yes No
Show details section: Yes No
Must have all selected attributes:* Yes No
Attribute:* -- Select --
Attribute: -- Select --
Attribute: -- Select --
Attribute: -- Select --

Stay	Matched	Total Stays
Totals	82	28277
Detention Alternative (JDAI) - Shelter Stay ONLY	82	
5/31/2017 11:09:54 AM thru 6/12/2017 10:00 AM (Last Location: Monroe County Youth Shelter; Duration: 11 days 22 hrs) [redacted] Matching Attributes: Detention Alternative (JDAI) - Shelter Stay ONLY		
4/18/2018 1:38:03 PM thru 4/26/2018 2:00 PM (Last Location: Monroe County Youth Shelter; Duration: 8 days) [redacted] Matching Attributes: Detention Alternative (JDAI) - Shelter Stay ONLY		

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Voice Notification of Events

- Added ability to skip relatives with specific custody statuses (Johnson)

Notes:

```
# assignedRole.n=ROLE

# Only relatives with the specified relationship type will be notified (uppercase)
# relativeType.n=RELATIVETYPE
relativeType.1=M
relativeType.2=F
relativeType.3=G
relativeType.4=AM
relativeType.5=AF

# skip relatives with custody status of the following
# skipCustodyStatus.n=STATUS
```

Show me!

This Voice Notification is cool! Send Text or Leave messages to remind people of their appointments and hearings!

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Miscellaneous

Last Section!!

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Case Type Customizations

- Ability to not show folder locations and case notes for specific case types (Karlene)

```
You can control what aspects of the CASE DETAIL and CASE NAME DETAIL screens are
displayed for a given case type.  This is done by adding one or more of the
following to the specific case type entry in the CaseType table.

skip.recommendation
skip.stateDecision
skip.caseAttributes
skip.deadlines
skip.warrants
skip.incidents
skip.filedStatutes
skip.requirements
skip.codefendants
skip.facilityStays
skip.folderLocations
skip.caseNotes
```

Did you know your Case Detail screen can have almost any section removed if not needed??

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Document Attachments

- Eyeglasses next to documents now tell you if a document has an attachment (Monroe – wish list)

Document		Status	Approval
cket entry	Add a new document		
(View)	*** This document has a PDF attachment *** Video Court Appearance-Joseph Camarillo		
(View)	Video Court Appearance-Joseph Camarillo	Complete C. Burns	
(View)	Contempt Finding and Sentencing	Complete	Approved

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Document Certification

- New Certify button on view document screen, 'Certify' defaults table entry, and Documents Cert authority entry (St Joe)

Code: CERTIFY
Short description:* Certify Copy
Long description:* Certify copy seal before printing document
Active:* Yes No
Notes:
save=y
sealURL=/equest/images/StJoeClerkSeal.jpg

From	Description
Authority	**Documents database file - certify documents** Must have authority to update in order to add a certify copy seal prior to printing a document/attachments.

Cancel | Refresh | Fax/Email | Print | Assign | Get Attachment | Certify

Show me!

Are you telling me that I can CERTIFY documents in Quest?

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Document Query

- Lists all completed documents needing file stamp, approval, or notice - new common query(Karlene)
  - Petitions filed for a date range
  - Documents needing file stamp, approval, or notice

Documents Needing File Stamp, Approval, Or Notice

Information to show:* ◉ Need file stamp ○ Pending approval ○ Pending notices

Submit | Select results for copy/paste

Document Date	Document	Approval Status	File Stamped	Assigned To
7/3/2008 10:17:07 AM	Motion to Withdraw Attorney Appearance			Peter Nemeth
8/26/2008 12:36:29 PM	PROGRESS REPORT			Terrence King
9/11/2008 5:15:56 PM	PROGRESS REPORT PERMANENCY			Lisa Williams
9/19/2008 1:56:51 PM	PROGRESS REPORT			Terrence King

Really helpful for data cleanup!!! If you file stamp, electronically approve and/or send notices you need to check this out!

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Document Reassignment

- Uses defaults table entry DocAssignments2 to determine who to default/place in the 'User ID' field when entering the screen (Lake)

Code: DOCASSIGNMENTS2

Short description:* DocAssignments2

Long description:* Default document assignments when reassigning

Active:* ◉ Yes ○ No

Notes:

```
# Used to default the identity of the next person who will be responsible for a
document.

# NOTE:  THIS IS A PROPERTIES FILE.  EACH ENTRY MUST BE CAPITALIZED AND ON ITS OWN
LINE.

# CURRENTUSERID=NEWUSERID

MAGTAL=SUSPUD
MAGVAN=HELGAL
REFHAR=RUTKRA
MAGGAR=JACMAT
```

This was because the Judicial Officers reassign filings to their reporters and now it defaults to their reporter's name!

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History Screen Defaults

- Ability to not show incidents on the screen (TN)

Code: HISTORY
Short description:* History
Long description:* Customize the list history screen
Active:* Yes No
Notes:

```
# Requirement types or type/codes to include under 'current locations'
# locType.n=TYPE or TYPE/CODE

# skip incidents on the screen (y/n)
skipIncidents=n
```

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Incident Type Table

- Ability to set change the color of each incident type (Montgomery)

Code: ARR
Short description:* Arrest
Long description:* Arrest
Statutes (Y/N): Y
Incident ID R/W: W
Case# req(Y/N): Y
Color:
Active:* Yes No

Mobile Crisis Referral
Statutes (Y/N): N
Case# req(Y/N): N
Color: red

This is a great way to make an incident stand out.

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List Contacts

- New Defaults entry ContactDays to control how many days to default to when no dates are entered (Monroe)

Code: CONTACTDAYS
Short description:* 30
Long description:* Number of days to display for contacts
Active:* ◉ Yes ○ No
Notes:
Specifies the default number of days that should be searched on the list contacts screen when a from/to date not entered.

Wish your list of contacts notes always showed more than just the last 30 days?
No problem!

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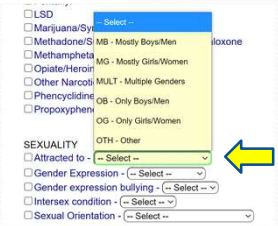
Person Attributes

- Added attribute values which are controlled by the attribute type table (Laporte)

Code: SG06
Short description:* Attraction
Long description:* Attracted to
Special (Y/N):
At risk (Y/N):
Add only (Y/N):
Value table: PATSG06
Grouping: SEXUALITY
Active:* ◉ Yes ○ No

Code	Short description	Long description
Add a new entry		
MB	Mostly Boys	Mostly Boys/Men
MG	Mostly Girls	Mostly Girls/Women
MULT	Multi Genders	Multiple Genders
OB	Only Boys	Only Boys/Men
OG	Only Girls	Only Girls/Women
OTH	Other	Other



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Person Attributes - Reports

- Changed Incident Attribute Stats, Risk Stats, Risk Summary, and Sanctions/Incentives Stats to include race, sex, ethnicity, gender, pronoun as well as added ability to include person attributes as columns in the extracts (Laporte)

```
# Person attributes to include in csv.
# personAttribute.n=attribute type
```

E	F	G	H	I	
Sex	Race	Ethnicity	Gender	Pronoun	A
F	African American	non-hispanic			
M	Other	hispanic			
M	Caucasian	non-hispanic			

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Requirement Phases

- Ability to close a requirement phase even if it has open items (Lake)

```
This is documentation for what options can be added in the options f
requirement phase code.
##########################
# Use these settings to control the date range
# of the contacts displayed in printer friendly
# mode when this is the active phase.
# Hearings are check first looking at the
# previous 30 days for a hearing
# of type <contactHearing>.  If found, this
# is begining of the date range.  If not found
# then <defaultContactDays> is used to calculate
# the begining of the date range.  If
# <defaultContactDays> is not specified, then
# 14 days is used as the default.
# Format:
# defaultContactDays=<n> where n is the number
# previous days to display.
# contactHearing.n=<hearing type> where n is
# a consequtive sequential number starting
# at 1 and <hearing type> is a valid court
# hearing type.
############################
defaultContactDays=14
contactHearing.1=REV
contactHearing.2=DIS

# can the phase be completed while phase items are still undone
# this way you can skip completing items that may not apply
completeWithOpenItems=y/n
```

This is for problem solving courts. Even if they haven't completed every step, they can still move to the next phase

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Supervision Dashboard

- Ability to remove sections you don't want – Defaults entry (Karlene)

Code: DASHBOARD
Short description:* Dashboard
Long description:* Default properties for the supervision dashboard
Active:* Yes No
Notes:

```
# Include/exclude sections
filedStatutes=Y
requirements=Y
folders=Y
schools=Y
employers=Y
substances=Y
assessments=Y
deadlines=Y
events=Y
documents=Y
relatives=Y
casePlan=Y
stayNotes=Y
contacts=Y
phone=n
physicalids=n
intangibles=n
involvementgroups=n
involvements=n
associates=n
```

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Supervision Dashboard

- Ability to include disposed statutes with specific non-guilty dispositions (Karlene)

Code: DASHBOARD
Short description:* Dashboard
Long description:* Default properties for the supervision dashboard
Active:* Yes No
Notes:

```
# Include statues with the following non-guilty dispositions
# statuteDispo.n=CODE
statuteDispo.1=DM
```

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Security Threat Group (STG) Dashboard

- New Dashboard like Supervision Dashboard (Allen)
  - Controlled by its own defaults entry – same options though
  - Can switch between dashboards with button at bottom of screen
  - All Dashboard links take you to the last one you were looking at – even after signing off/on

Code	Short description	Long description
Add a new entry		
STGDASHBOARD	STG Dashboard	Default properties for the STG dashboard
DASHBOARD	Dashboard	Default properties for the supervision dashboard

Cancel | Refresh | Lookup | STG Dashboard

Cancel | Refresh | Lookup | Supervision Dashboard

Show me!

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Known Associates

- New Database file to link people together (Allen)
  - Displayed on STG dashboard by default

Link Type For Associates
Select an entry to view details

List table entries containing: Wildcard search

Submit

Code	Short description	Long description
Add a new entry		
GANG	Gang Members	Gang Members One on One: y
HT	Human Traffic	Human Trafficking

- Associates Top Add

Type	Name	Aliases
None		

Association type:* -- Select --

Associated person:* Get name

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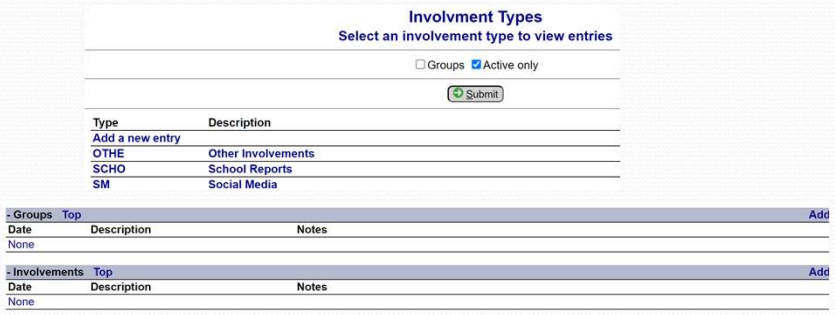
Involvements/Groups

- New Database file to link people to activities (Allen)
  - Options are added under Menu | Table | Involvements
  - Displayed on STG dashboard by default



Involvment Types
Select an involvement type to view entries

Groups Active only

Submit

Type	Description
Add a new entry	
OTHE	Other Involvements
SCHO	School Reports
SM	Social Media

- Groups Top — Add

Date	Description	Notes
None		

- Involvements Top — Add

Date	Description	Notes
None		

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Physical Identifiers

- Can identify identifiers that are considered intangible (Allen)
  - Can set up FF to skip intangibles if desired
  - Delineated on STG Dashboard by default

Code	Short description	Long description
Add a new entry		
BIRT	Birthmark	Birthmark
CLOT	Clothing	Clothing Intangible(y/n): y
COL	Colors	Colors Intangible(y/n): y
CO	Contacts	Contacts
DENT	Dental	Dental
GS	Gang Signs	Gang Signs Intangible(y/n): y

- Physical Identifiers Top

Identifier type	Photos	Attributes/Notes
None		

- Intangible Identifiers Top

Identifier type	Photos	Attributes/Notes
None		

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Physical Identifier Attributes

- New database file to add attributes to Physical Identifiers (Allen)
  - Shows on list screen and person detail screen

Physical/Intangible ID Attribute Type
Select an entry to view details

List table entries containing: Wildcard search Ac

Submit

Code	Short description	Long description
Add a new entry		
C	Chest	Chest
F	Face	Face
H	Head	Head
LA	Left Arm	Left Arm
LB	Left Breast	Left Breast

Identifier type: Birthmark
Notes:

Attributes:

Chest	Face
Head	Left Arm
Left Breast	Left Calf
Left Foot	Left Leg
Left Shoulder	Lower Back
Neck	Right Arm
Right Breast	Right Calf
Right Foot	Right Leg
Right Shoulder	Stomach
Upper Back	

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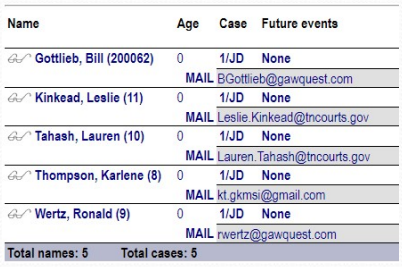
List Case Load

- New function to send an email to everyone listed on your caseload screen.



Name	Age	Case	Future events
Gottlieb, Bill (200062)	0	1/JD	None
	MAIL	BGottlieb@gawquest.com	
Kinkead, Leslie (11)	0	1/JD	None
	MAIL	Leslie.Kinkead@tncourts.gov	
Tahash, Lauren (10)	0	1/JD	None
	MAIL	Lauren.Tahash@tncourts.gov	
Thompson, Karlene (8)	0	1/JD	None
	MAIL	kt.gkmsi@gmail.com	
Wertz, Ronald (9)	0	1/JD	None
	MAIL	rwertz@gawquest.com	

Total names: 5 Total cases: 5

Click anywhere in the white area of your screen. Hold your Ctrl key and then press X to copy the email addresses. You can then Paste these addresses into an email.

BGottlieb@gawquest.com, Leslie.Kinkead@tncourts.gov, Lauren.Tahash@tncourts.gov, kt.gkmsi@gmail.com, rwertz@gawquest.com

Show me!

This is great if you want to send an email about community service opportunities or a counseling class.

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Reference Material

FF CasePlan	Page 9	http://www.gawquest.com/equest/manual/NewCasePlan.pdf
FF Code	Page 10	http://www.gawquest.com/equest/manual/FFCODES.pdf
History	Page 11	http://www.gawquest.com/equest/manual/History.mp4
FF Update - adding a new case	Page 20	http://www.gawquest.com/equest/manual/AddCase.mp4
Locator	Page 47	http://www.gawquest.com/equest/manual/Locator.mp4
Report Manual	Page 57	http://www.gawquest.com/equest/manual/Reports.pdf
Create Document Packet	Page 66	http://www.gawquest.com/equest/manual/DocPacket.mp4
Voice Notification	Page 84	http://www.gawquest.com/equest/manual/Voice.mp4
Document Certification	Page 88	http://www.gawquest.com/equest/manual/DocCert.pdf
Security Threat Group (STG) Dashboard	Page 99	http://www.gawquest.com/equest/manual/STG.mp4
Email from List Case Load	Page 104	http://www.gawquest.com/equest/manual/EmailCaseLoad.mp4
Quest Changes 2001 Presentation		http://www.gawquest.com/equest/manual/QuestChanges2021.pdf

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