CASE NOTES MADE

This section allows you view the case notes made by a specific person during a specified time range. This is a useful tool for management purposes, and also for finding a case note when you can't remember which case you made the note in.

FROM THE MENU: Case, Case Notes Made:

- **Display notes made between**: Type in your date range.

- **User ID**: Type in the user ID of the person who made the note.

- **Display Text**: Click whether you wish to display the text or just receive the information in a summary fashion.

Click the SUBMIT button or press ALT+S to display the results of your selections.